IDAHO Events

COMPETITION INFORMATION & GUIDELINES

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GENERAL INFORMATION

A. GENERAL INFORMATION:

- Any member affiliated by March 1, 2019 is eligible to compete
- The $10 entry non-refundable fee is to be paid with registration.
- Online orientation attendance is mandatory, non-attendees are disqualified.
- These contests are not STAR Events and will not advance to the national level, except National Spotlight on Projects. The top two in this category will represent Idaho at the National Leadership Conference.
- Awards will be presented at closing session.

B. EVENTS:

- FCCLA Knowledge Bowl – on-line tests will be completed prior to the conference. Participants will be informed of the top competitors moving onto the buzzer round, which will take place on Friday, April 5, 2019.
- All IDAHO Events will take place on Friday, April 5, 2019.
- Chapters will have the opportunity to show outstanding National Programs projects. The top two selected will represent Idaho in the Spotlight on National Projects at the National Leadership Conference.

C. NEW EVENTS:

- Hospitality Tourism guidebook
- International Experience
- Menu Planning Table Setting

D. KNOWLEDGE BOWL is still in editing stages, will be posted January, 2019

Adapted for district and state level competitions – 2018-19 COMPETITIVE EVENTS GUIDE ·Family, Career and Community Leaders of America, Inc.

Family, Career and Community Leaders of America, Inc. (2018). STAR Events Point Summary Form. FCCLA Competitive Events Guide. Reston, VA FCCLA Inc.

IDAHO EVENT
FCCLA CREED SPEAKING

FCCLA Creed Speaking, an individual event, recognizes members through grade 9 for their ability to recite the FCCLA creed and interpret it within the context of their personal philosophy. This event provides an opportunity for members to gain self- confidence in public speaking while learning the values and philosophy expressed by the organization in which they hold membership.

EVENT CATEGORIES
- Junior: through grade 9

CAREER CLUSTER
- Human Services

ELIGIBILITY
1. Participation is open to any nationally affiliated FCCLA member through grade 9.
2. Participants must be registered for the State Leadership Conference and may participate in one STAR event in addition to the FCCLA Creed Speaking & Interpretation event.

PROCEDURES & TIME REQUIREMENTS
1. Participants will complete the online event orientation prior to the event and submit the official documentation to the room consultant at their designated participation time.
2. The participant may not offer introductory remarks or concluding remarks. The participant will greet or thank the evaluators and shake their hands either before or after their event presentation.
3. The individual participant will recite the creed from memory to the evaluators. There is a maximum of 2 minutes for the creed presentation. Once the participant has begun reciting the creed, he/she may not stop and start over.
4. Participants may not use note cards. No other presentation elements such as music or visuals are allowed.
5. At the conclusion of the creed presentation, the evaluators will ask the participant to answer three (3) questions concerning the meaning of the creed and how the creed fits the participant's personal philosophy. There will be a 3-minute time limit for questions and answers.
6. Evaluators will score and write comments for each entry for approximately 5 minutes.
7. Total time required for participation in this event is approximately 10 minutes including presentation, questions, and evaluator scoring.

GENERAL INFORMATION									
Individual or Team Event	Prepare Ahead of Time	Equipment Provided	Electrical Access	Participant Set Up/Prep Time	Room Consultant & Evaluator Review Times	Maximum Oral Presentation Time	Evaluation Interview Time	Evaluator Scoring Time	Total Event Time
Individual	Memorize Creed		Not Provided			2 minutes	3 minutes	5 minutes	10 minutes

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IDAHO EVENT
FCCLA CREED SPEAKING
Specifications

PRESENTATION & INTERVIEW

The participant may not offer introductory remarks or concluding remarks. The participant will greet or thank the evaluators and shake their hands either before or after their event presentation.

The individual participant will recite the creed from memory to the evaluators. There is a maximum of two (2) minutes for the creed presentation. Once the participant has begun reciting the creed, he/she may not stop and start over. At the conclusion of the creed presentation, the evaluators will ask the participant to answer three (3) questions concerning the meaning of the creed and how the creed fits the participant's personal philosophy. There will be a 3-minute time limit for questions and answers.

Creed Memorization	Orally deliver the FCCLA creed in the correct order and with all the correct words.
Stage Presence/ Professionalism	Deliver creed and interpretation with poise, confidence and ease. Greet or thank evaluators and shake their hands in a professional manner.
Gestures/Mannerisms	Use appropriate gestures, movements that enhance the presentation.
Posture	Stand straight and face the audience in a relaxed and natural way.
Eye Contact	Maintain eye contact with evaluators and audience.
Enthusiasm	Facial expressions and body language generate a strong interest and enthusiasm about the topics.
Voice	Speak with appropriate force, pitch, and articulation.
Tempo	Use tempo or pauses to improve meaning and/or add dramatic impact.
Volume	Speak loudly enough to be heard by all throughout the presentation.
Clothing Choice	Wear clothing that meets the conference dress code.
Grammar/Word Usage/Pronunciation	Use proper grammar, word usage, and pronunciation in both creed presentation and interpretation responses.
Interpretation and Responses to Questions	Answer questions with concise, well-constructed, honest responses, and places the answers in context of their personal philosophy.

<p style="text-align:center">**IDAHO EVENT**
FCCLA CREED SPEAKING
Point Summary Form</p>

Name of Participant_____

Chapter Name_____ Category_____

DIRECTIONS:
1. Make sure all information at the top of this form is correct. If an individual does not show, please write "No Show" across the top and return with other forms.
2. At the conclusion of scoring, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rubrics and staple all items related to the participant together.
3. At the end of the competition, double check all scores, names, and team numbers to ensure accuracy.
4. Please check with the Idaho Event Lead Consultant if there are any questions regarding the evaluation process.

ROOM CONSULTANT CHECK			POINTS
Online Event Orientation Documentation 0 *or* 5 points	0 Official documentation not provided at presentation time or signed by adviser	5 Official documentation provided at presentation time and signed by adviser	
Punctuality 0 *or* 5 points	0 Participant did not arrive on time	5 Participant arrived on time	

EVALUATORS' SCORES

Evaluator 1 _____   Initials _____

Evaluator 2 _____   Initials _____

Evaluator 3 _____   Initials _____

Total Score _____   divided by number of evaluators

=**AVERAGE EVALUATOR SCORE**

_____ Rounded to the nearest hundredth (i.e. 79.99 not 80.00)

ROOM CONSULTANT TOTAL:
(10 points possible)

AVERAGE EVALUATOR SCORE:
(90 points possible)   __ __ . __ __

FINAL SCORE:
(Average Evaluator Score plus Room Consultant Total)   __ __ . __ __

RATING ACHIEVED (circle one)   **Gold:** 90-100   **Silver:** 70-89.99   **Bronze:** 50-69.99   **Cert. of Completion:** 1-49.99

VERIFICATION OF FINAL SCORE AND RATING (please initial)

Evaluator 1 _____   Evaluator 2 _____   Evaluator 3 _____   Room Consultant _____   Event Lead Consultant _____

IDAHO EVENT
FCCLA CREED SPEAKING
Rubric

Name of Participant_____

Chapter Name_____ Category_____

PRESENTATION					POINTS
Creed Memorization 0–15 points	**0–1–2–3** Attempted to recite the creed, started but did not finish	**4-5–6–7** Recited the creed but with 5 or more errors or omissions	**8–9–10-11** Recited the creed but with 2 errors or omissions	**12-13-14-15** Recited the creed in correct order with no more than 1 error or omission	
Stage Presence/ Professionalism 0-15 points	**0-1-2-3** Delivery and interpretation was shaky or overly nervous. Did not greet, thank, or shake hands with evaluators	**4-5-6-7** Fair delivery and interpretation, somewhat nervous, poise and confidence, and interaction with evaluators needs improvement	**8-9-10-11** Good delivery and interpretation, speaks with poise, confidence and ease. Greeted or thanked evaluators and shook hands in a professional manner	**12-13-14-15** Excellent delivery and interpretation, speaks with poise, confidence and ease. Greeted or thanked evaluators and shook hands in a professional manner	
Gestures/ Mannerisms 0-5 points	**0** None used	**1-2** Overuse of hand motions, too much movement	**3-4** Limited use of gestures	**5** Gestures appear natural and appropriate	
Posture 0-5 points	**0** Poor posture, turns away from audience	**1-2** Leans, sways, slouches, or posture is very tense	**3-4** Generally good posture and faces audience	**5** Straight posture, relaxed and faces audience	
Eye Contact 0-5 points	**0** No eye contact with evaluators or audience	**1-2** Limited eye contact with evaluators or audience	**3-4** Inconsistent eye contact with evaluators or audience	**5** Good eye contact with evaluators or audience	
Enthusiasm 0-5 points	**0** No enthusiasm for the presentation	**1-2** Very little use of facial expression or body language. Did not generate much interest in topic	**3-4** Facial expression and body language are used to try to generate enthusiasm but seem somewhat forced	**5** Facial expression and body language generate a strong interest and enthusiasm about the topic	
Voice 0-5 points	**0** Monotone voice, words are difficult to understand	**1-2** Below average use of emphasis, pitch and articulation	**3-4** Good use of emphasis, pitch, and articulation	**5** Excellent use of force, emphasis, pitch, and articulation	
Tempo 0-5 points	**0** Tempo or pauses were used in such a way that they were very distracting	**1-2** Tempo or pauses were not used to improve meaning or dramatic impact	**3-4** Tempo or pauses were intentionally used but were not effective in improving meaning or dramatic impact	**5** Tempo or pauses were helpful in improving meaning or dramatic impact	
Volume 0-5 points	**0** Unable to hear the presentation	**1-2** Volume often too soft to be heard by all	**3-4** Volume is loud enough to be heard by all at least 80% of the time	**5** Volume is loud enough to be heard 100% of the time	
Clothing Choice 0-5 points	**0** Inappropriate clothing not meeting dress code	**1-2** Appropriate conference attire but clothing is wrinkled, ill fitting, or stained	**3-4** Appropriate conference attire	**5** Appropriate conference attire, fits well and gives best impression	

Grammar/Word Usage Pronunciation 0-5 points	**0** Extensive (more than 5) grammatical and pronunciation errors	**1-2** Some (3-5) grammatical and pronunciation errors	**3-4** Few (1-2) grammatical and pronunciation errors	**5** Presentation has no grammatical or pronunciation errors	
Interpretation and Response to Evaluators' Questions 0-15 points	**0-1-2-3-4** Did not answer questions or answers but fails to elaborate or explain, shows little understanding of Creed	**5-6-7-8** Appropriate responses but appear rehearsed, unsure, or does not reflect good understand of the Creed	**9-10-11-12** Concise, well-constructed, and genuine responses that convey thought, meaning and understanding of the Creed	**13-14-15** Concise, well-constructed and genuine responses that convey thought, meaning and understanding of the Creed within the context of their personal philosophy	

Evaluators Comments:

TOTAL
(90 points possible)

VERIFICATION OF SCORE (please initial)

Evaluator _____

Room Consultant _____

IDAHO EVENT
CULINARY KNIFE SKILLS

Culinary Knife Skills, an individual event, will showcase the best of participants' knife skills. Participants will produce six uniform pieces for each knife cut meeting industry standards and demonstrate proper safety and sanitation procedures.

EVENT CATEGORIES
- Grades 10-12

CAREER CLUSTER
- Hospitality & Tourism

ELIGIBILITY
1. Participation is open to any nationally affiliated FCCLA member who is currently or has been enrolled in a Nutrition and Foods or Culinary Arts course.
2. Participants must be registered for the State Leadership Conference and may participate in one STAR event in addition to the Culinary Knife Skills Idaho event.

PROCEDURES & TIME REQUIREMENTS
1. Participants will complete the online event orientation prior to the event and submit the official documentation to the room consultant at their designated participation time.
2. Participants will bring all necessary tools and equipment for this event, as listed in event specifications. Additional items are not allowed.
3. Participants will report to the designated room at the specified time with all required equipment and wearing appropriate, clean attire. Ten minutes will be scheduled for equipment inventory check.
4. Participants will be assigned a work station and will have 5 minutes to set up the work station, 30 minutes to produce and arrange each of the knife cuts, and 5 minutes to clean the work area.
5. Evaluators will be given the 5 minutes during clean-up time and 10 additional minutes to complete the scoring.
6. Total event time per rotation is 60 minutes.
7. Entries will be scored by industry standards and participants must follow proper sanitation procedures.

GENERAL INFORMATION

Individual or Team Event	Prepare Ahead of Time	Equipment Provided	Electrical Access	Participant Set Up/ Prep Time	Room Consultant & Evaluator Review Times	Production/ Clean-up	Evaluator Interview Time	Evaluator Scoring Time	Total Event Time
Individual	Equipment	Table	Not Provided	5 minutes	10 minutes equipment inventory check	30 minutes to produce cuts, 5 minutes clean-up		15 minutes	60 minutes

PRESENTATION ELEMENTS ALLOWED

Audio	Costumes	Easel	File Folder	Flip Chart(s)	Portfolio	Props/ Pointers	Skits	Presentation Equipment	Visuals
	Chef Attire								

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IDAHO EVENT
CULINARY KNIFE SKILLS
Specifications

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SAFETY & APPEARANCE

Participants will be well groomed and wear appropriate, clean attire meeting restaurant and hotel industry standards including: chef coat or jacket (school name and logos are permitted); industry pants or commercial uniform; apron; hair covering or chef hat; closed- toe, low heel, nonskid leather shoes (canvas shoes are not appropriate); no jewelry (watches are acceptable); minimal make-up; no cologne or nail polish; facial hair is permitted if appropriate covering is used. Participants will also demonstrate the ability to keep their work area organized and clean in a safe and sanitary manner.

Clothing & Appearance	Wear appropriate clothing and head covering and present a well-groomed appearance
Safety & Sanitation	Keep work area clean and organized and demonstrate appropriate safety and sanitation procedures according to industry standards. Participants have 5 minutes to set up their work area, and 5 minutes to clean the work area upon completion of the knife cuts.

FOOD PRODUCTION

Participants may bring only the items listed below to the event. No other equipment will be allowed in the competition site. Additional items will be removed from the participants until after they have finished competing. Participants will demonstrate industry standards in use of equipment, tools, and techniques.

Equipment, Tools, and Techniques	Use proper equipment, tools, products, vocabulary, and techniques. No external rulers are allowed. Only the following tools are allowed: - Vegetable peeler - Paring knife 8" or 10" French knife - Cutting board and mat - Parchment paper & pen - Prepared sanitizer - Towels - Gloves 1⁄2 sheet pan - Small compost/waste bucket/ bowl
Time Management/Scraps and Wasting of Supplies	Demonstrate careful planning for completing tasks efficiently. All scraps will be presented for evaluation of product waste.

KNIFE SKILLS/ FOOD PRESENTATION

The participant will present all food items for evaluation at the end of the competition. There will be no extra time allowed to complete preparation or presentation. All work must stop at the time limit. Evaluation will be based on industry standards.

Knife Cuts	A total of six uniform and appropriate pieces are cut from the vegetable provided to demonstrate three of the following list: - Julienne - Fine Julienne - Brunoise - Fine Brunoise - Small, Medium, Large Dice - Paysanne - Batonnet - Rondelle Event evaluators will determine which three cuts from specific vegetables all participants will demonstrate during the competition. Dimensions are based on the basic classical knife cuts described in American Culinary Federation (ACF) published guidelines. Knife cuts will be displayed on one 1/2 sheet pan, and all cuts will be identified using the pen and parchment paper.
Overall Product Appearance and Presentation	Prepare knife cuts consistently, with appropriate proportions. Demonstrate a high quality of workmanship.

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IDAHO EVENTS
CULINARY KNIFE SKILLS
Equipment Check-In Form

Name of Participant_____ Workstation #_____

Chapter Name_____ Category_____

Only the following items are allowed in Culinary Knife Skills. Any additional items will not be allowed for competition and must be removed from the participant's supplies.

❏ Vegetable peeler

❏ Paring knife

❏ 8" or 10" French knife

❏ Cutting board and mat

❏ Parchment paper

❏ Pen

❏ Prepared sanitizer

❏ Towels

❏ Gloves

❏ 1/2 sheet pan

❏ Small compost/waste bucket or bowl

Room Consultant Initials_____

IDAHO EVENT
CULINARY KNIFE SKILLS
Point Summary Form

Name of Participant_____ Workstation #_____

Chapter Name_____ Category_____

DIRECTIONS:

1. Make sure all information at the top of this form is correct. If an individual does not show, please write "No Show" across the top and return with other forms.
2. At the conclusion of scoring, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rubrics and staple all items related to the participant together.
3. At the end of the competition, double check all scores, names, and team numbers to ensure accuracy.
4. Please check with the Idaho Event Lead Consultant if there are any questions regarding the evaluation process.

ROOM CONSULTANT CHECK			POINTS
Online Event Orientation Documentation 0 *or* 5 points	0 Official documentation not provided at presentation time or signed by adviser	5 Official documentation provided at presentation time and signed by adviser	
Punctuality 0 *or* 5 points	0 Participant did not arrive on time	5 Participant arrived on time	

EVALUATORS' SCORES

Evaluator 1 _____   Initials _____

Evaluator 2 _____   Initials _____

Evaluator 3 _____   Initials _____

Total Score _____   divided by number of evaluators

=**AVERAGE EVALUATOR SCORE**

_____   Rounded to the nearest hundredth (i.e. 79.99 not 80.00)

ROOM CONSULTANT TOTAL:
(10 points possible)

AVERAGE EVALUATOR SCORE:
(90 points possible)   __ __ . __ __

FINAL SCORE:
(Average Evaluator Score plus Room Consultant Total)   __ __ . __ __

| **RATING ACHIEVED** (circle one) | **Gold:** 90-100 | **Silver:** 70-89.99 | **Bronze:** 50-69.99 | **Cert. of Completion:** 1-49.99 |

VERIFICATION OF FINAL SCORE AND RATING (please initial)

Evaluator 1 _____   Evaluator 2 _____   Evaluator 3 _____   Room Consultant _____   Event Lead Consultant _____

IDAHO EVENT
CULINARY KNIFE SKILLS
Rubric

Name of Participant_____ Workstation #_____

Chapter Name_____ Category_____

SAFETY & APPEARANCE				POINTS
Clothing and Appearance 0–10 points	**0–1–2–3–4** Non-professional appearance, attire and/or grooming	**5–6–7–8** Neat appearance, attire and grooming, but lacks professionalism	**9-10** Professional appearance, attire and grooming	
Safety and Sanitation 0–10 points	**0–1–2–3–4** Disregard of safety and sanitation practices, creating unsafe situation during preparation	**5–6–7–8** Shows minimal safety and sanitation concerns during preparation	**9–10** Follows all safety and sanitation practices	
Clean Up 0-5 points	**0** Work area not completely cleaned upon completion of event	**5** Work area completely cleaned upon completion of event		
FOOD PRODUCTION				
Equipment, Tools, and Techniques 0-10 points	**0–1–2–3–4** Selection and usage of tools/equipment lacks understanding and demonstration of skills	**5-6-7-8** Selection and usage of tools/equipment occasionally lacks appropriate industry techniques	**9-10** Selects and uses all tools and equipment correctly	
Mise en place, Time Management Scraps and Waste 0–10 points	**0-1-2-3-4** Did not manage time or utilize mise en place to complete each task, excessive waste	**5-6-7-8** Managed time and mise en place to complete most tasks on time, some waste	**9-10** Utilized time and mise en place to complete each task on time, minimum waste	
KNIFE SKILLS/FOOD PRESENTATION				
Overall Product Appearance & Presentation Consistent, Correct proportions 0-15 points	**0–1–2–3** Lacks workmanship, some of the display unacceptable proportions	**4-5-6-7** Ordinary quality of workmanship, improvement needed in proportions	**8-9-10-11** Competent workmanship, acceptable proportions	**12-13-14-15** Extremely high-quality workmanship, accurate proportions	
Knife Cut #1: _____ 0-10 points	**0-1** Incorrect cut or not uniform in size or shape	**2-3-4** Correct but pieces inconsistent in size and shape	**5-6-7** Correct cut, nearly all consistent in size and shape	**8-9-10** Correct cut, identical in size and shape	
Knife Cut #2: _____ 0-10 points	**0-1** Incorrect cut or not uniform in size or shape	**2-3-4** Correct but pieces inconsistent in size and shape	**5-6-7** Correct cut, nearly all consistent in size and shape	**8-9-10** Correct cut, identical in size and shape	
Knife Cut #3: _____ 0-10 points	**0-1** Incorrect cut or not uniform in size or shape	**2-3-4** Correct but pieces inconsistent in size and shape	**5-6-7** Correct cut, nearly all consistent in size and shape	**8-9-10** Correct cut, identical in size and shape	

Evaluators Comments:

TOTAL
(90 points possible)

VERIFICATION OF SCORE (please initial)

Evaluator _____

Room Consultant _____

IDAHO EVENT
CUPCAKE DECORATING

Cupcake Decorating, an individual event, that recognizes participants who demonstrate creativity and professionalism in creating an original cupcake focused on a theme with a specific client in mind. Following the customer's specifications, as if the product was being sold in an industry setting, the participant will complete an order form, prepare the cupcakes, and present them in a display with professional qualities appropriate for the intended event.

EVENT CATEGORIES
- Grades 10-12
- Collegiate

CAREER CLUSTER
- Hospitality & Tourism

ELIGIBILITY
1. Chapters may submit one entry in this event.
2. Participation is open to any nationally affiliated FCCLA member.
3. Participants must be registered for the State Leadership Conference and may participate in one STAR event in addition to the Culinary Knife Skills Idaho event.

PROCEDURES & TIME REQUIREMENTS
1. Participants will complete the online event orientation prior to the event and submit the official documentation to the room consultant at their designated participation time.
2. Participants will bring all necessary tools and equipment for this event, as listed in event specifications.
3. Participants will report to the designated room at the specified time with all required equipment and wearing appropriate, clean attire.
4. Participants will be assigned a work station and will have 15 minutes to set up the work station, 60 minutes to decorate the cupcakes and prepare the cupcake display, and 15 minutes to clean the work area.
5. Evaluators will be given the 15 minutes during clean-up time and 10 additional minutes to complete the scoring.
6. Total event time per rotation is 100 minutes.

GENERAL INFORMATION

Individual or Team Event	Prepare Ahead of Time	Equipment Provided	Electrical Access	Participant Set Up/ Prep Time	Evaluator Review Times	Production/ Clean-up	Evaluator Scoring Time	Total Event Time
Individual	1 dozen cupcakes, frosting/fondant, Decorating Supplies, Portable Display	Table	Not Provided	15 minutes		60 minutes to decorate, 15 minutes clean-up	20 minutes	100 minutes

PRESENTATION ELEMENTS ALLOWED

Audio	Costumes	Easel	File Folder	Flip Chart(s)	Portfolio	Props/ Pointers	Skits	Presentation Equipment	Visuals
	Chef Attire								

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CUPCAKE DECORATING
Specifications

SAFETY & APPEARANCE

Participants will be well groomed and wear appropriate, clean attire meeting restaurant and hotel industry standards including: chef coat or jacket (school name and logos are permitted); industry pants or commercial uniform; apron; hair covering or chef hat; appropriate closed-toed shoes; no jewelry; minimal make-up; no cologne or nail polish; facial hair is permitted if appropriate covering is used. Disposable gloves **are required** for this event. Participants will also demonstrate the ability to keep their work area organized and clean in a safe and sanitary manner.

Clothing & Appearance	Wear appropriate clothing and head covering and present a well-groomed appearance
Safety & Sanitation	Keep work area clean and organized and demonstrate appropriate safety and sanitation procedures according to industry standards. Participants have 15 minutes to set up their work area, and 15 minutes to clean the work area upon completion of the cupcakes.

CUPCAKE DECORATING

Participants must bring their own decorating supplies and ingredients.

Pre-baked Cupcakes	One dozen pre-baked cupcakes (any size/can be various sizes). Cupcakes must be decorated. Edible decorations are encouraged. Participants will assemble all twelve cupcakes for judging. Cupcakes do not have to be identical but need to correlate with the chosen theme. Minor variances in freshness due to travel will not be considered when scoring product taste.
Frosting/Fondant	Pre-made and ready to use (may be pre-colored, but not pre-shaped)
Frosting/Decorating Supplies	All equipment/supplies needed to frost and decorate the cupcakes. (Electricity will not be available)
Portable Display	Cupcakes must be presented in one cohesive display that does not exceed 24" deep by 24" wide by 24" high. The event is based on creativity and Industry Quality/Professionalism. Keep in mind the presentation is as if it is truly being sold in an industry setting.
Cupcake Description Form	Participants will be required to bring the completed cupcake description form to the competition and will display it in a sheet protector at their station during the competition and with the display at the conclusion of the competition. The cupcake description form will include the participants name, chapter name, type of cupcake, type of frosting/filling, and a detailed description of the cupcake theme/decoration/display.

IDAHO EVENTS
CUPCAKE DECORATING
Cupcake Description Form

Name of Participant_____

Chapter Name_____ Category_____

Completed form will be displayed at your workstation during preparation and with the display at completion of the competition.

TYPE OF CAKE	FROSTING FLAVOR(S)	FILLING (IF INCLUDED)

CUPCAKE DESCRIPTION: Describe in detail the chosen theme, decorations, display, etc.

IDAHO EVENT
CUPCAKE DECORATING
Point Summary Form

Name of Participant_____ Workstation #_____

Chapter Name_____ Category_____

DIRECTIONS:

1. Make sure all information at the top of this form is correct. If an individual does not show, please write "No Show" across the top and return with other forms.
2. At the conclusion of scoring, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rubrics and staple all items related to the participant together.
3. At the end of the competition, double check all scores, names, and team numbers to ensure accuracy.
4. Please check with the Idaho Event Lead Consultant if there are any questions regarding the evaluation process.

ROOM CONSULTANT CHECK			POINTS
Online Event Orientation Documentation 0 *or* 5 points	0 Official documentation not provided at presentation time or signed by adviser	5 Official documentation provided at presentation time and signed by adviser	
Punctuality 0 *or* 5 points	0 Participant did not arrive on time	5 Participant arrived on time	

EVALUATORS' SCORES

Evaluator 1 _____   Initials _____

Evaluator 2 _____   Initials _____

Evaluator 3 _____   Initials _____

Total Score _____   divided by number of evaluators

=**AVERAGE EVALUATOR SCORE**

_____   Rounded to the nearest hundredth (i.e. 79.99 not 80.00)

ROOM CONSULTANT TOTAL:
(10 points possible)

AVERAGE EVALUATOR SCORE:
(90 points possible)   __ __ . __ __

FINAL SCORE:
(Average Evaluator Score plus Room Consultant Total)   __ __ . __ __

RATING ACHIEVED (circle one)	**Gold:** 90-100	**Silver:** 70-89.99	**Bronze:** 50-69.99	**Cert. of Completion:** 1-49.99

VERIFICATION OF FINAL SCORE AND RATING (please initial)

Evaluator 1 _____   Evaluator 2 _____   Evaluator 3 _____   Room Consultant _____   Event Lead Consultant _____

IDAHO EVENT
CUPCAKE DECORATING
Rubric

Name of Participant_____ Workstation #_____

Chapter Name_____ Category_____

SAFETY & APPEARANCE				POINTS
Clothing and Appearance 0–5 points	**0–1-2** Non-professional appearance, attire and/or grooming	**3-4** Neat appearance, attire and grooming, but lacks professionalism	**5** Professional appearance, attire and grooming	
Safety and Sanitation 0–10 points	**0–1–2–3–4** Disregard of safety and sanitation practices, creating unsafe situation during preparation	**5–6–7–8** Shows minimal safety and sanitation concerns during preparation	**9–10** Follows all safety and sanitation practices.	
Clean Up 0-5 points	**0** Work area not completely cleaned upon completion of event		**5** Work area completely cleaned upon completion of event	
FOOD PRODUCTION				
Skills & Techniques 0–10 points	**0-1-2** Poor techniques, low evidence of skill/performance	**3-4-5** Fair techniques, some evidence of skill/performance	**6-7-8** Good techniques, student is competent in skill/performance	**9-10** Professional quality and creative techniques, superior skill/performance	
Equipment, Tools 0-10 points	**0–1-2** Did not use appropriate tools/equipment	**3-4-5** Poor Selection and usage of tools/equipment	**6-7-8** Tools/equipment are selected and used appropriately	**9-10** Tools and equipment are selected and used appropriately and in creative and innovative ways	
Cupcake Description Form 0-5 points	**0** Form not completed	**1-2** Form is completed but lacks detail	**3-4** Form is completed appropriately	**5** Form is completed appropriately and in detail	
Organization 0-5 points	**0-1** Work area not clean, unorganized	**2-3** Cleanliness and organization needs improvement	**4** Cleanliness and organization is acceptable	**5** Very clean an organized work area	
Time Management 0-5 points	**0-1** Did not manage time effectively	**2-3** Time management could use improvement	**4** Utilized time effectively	**5** Exceptional use of time	
FOOD PRESENTATION				
Product Appearance 0-10 points	**0–1–2** Product is lacking in professional presentation	**3-4-5** Presentation is evident, but lacks professional qualities	**6-7-8** Presentation is acceptable	**9-10** Presentation is attractive, creative, and professional	

Product Taste	0-1	2-3	4	5	
0-5 points	Questionable taste, components do not complement one another	Adequate, but not outstanding	Pleasing, appropriate taste	Outstanding taste, all components are complementary to each other	

Creativity and Theme	0-1	2-3-4	5-6-7	8-9-10	
0-10 points	Lacks creativity and does not follow a theme	Adequate, but not outstanding	Creative and well-balanced, good representation of the theme	Very creative and innovative, outstanding representation of the theme	
Presentation/Display	0-1	2-3-4	5-6-7	8-9-10	
0-10 points	Display does not add to or take away from the overall theme	Adequate, but not outstanding	Creative display, presentation is acceptable	Display enhances and complements the overall theme, creative and has professional qualities	

Evaluators Comments:

TOTAL
(90 points possible)

VERIFICATION OF SCORE (please initial)

Evaluator _____

Room Consultant _____

IDAHO EVENT
FASHION SKETCH

Fashion Sketch, an individual event, recognizes members for their ability to design and sketch a croquis based upon a decided design scenario.

EVENT CATEGORIES
- Grades 9-12

CAREER CLUSTER
- Visual Arts & Design

ELIGIBILITY
1. Participation is open to any nationally affiliated FCCLA member. It is highly recommended that participates are currently enrolled in or have previously taken Fashion Strategies or Clothing and Textiles.
2. Participants must be registered for the State Leadership Conference and may participate in one STAR event in addition to the Fashion Sketch Idaho event.

PROCEDURES & TIME REQUIREMENTS
1. Participants will complete the online event orientation prior to the event and submit the official documentation to the room consultant at their designated participation time.
2. At the designated participation time, the room consultant will give the participants a design scenario. Once instructed, participants have 5 minutes to brainstorm. Using the design scenario, participants will have 35 minutes to design, sketch, color croquis, and complete the Elements and Principles of Design worksheet.
3. Participants are required to bring the following supplies: 1 file folder (plain, of any color); colored pencils, crayons, and/or markers; erasers; pencil sharpener(s), and ruler(s). No reference materials are allowed.
4. FCCLA will provide one copy of the Elements and Principles of Design worksheet, one croquis, and plain paper per participant. Participants may draw their own croquis if they choose. Croquis of various sexes, ages, and body sizes will be provided.
5. At the designated time, participants will deliver an oral presentation of up to 5 minutes in length, using the completed croquis and completed Elements and Principles of Design worksheet. A 1-minute warning will be given at 4 minutes. Participants will be asked to stop at 5 minutes. Following the oral presentation, the participant will provide the completed croquis and worksheet to evaluators in the file folder.
6. Evaluators will then have 5 minutes to ask questions and 5 minutes to score and write comments for each entry.
7. Total time required for participation in this event is 55 minutes.

GENERAL INFORMATION							
Individual or Team Event	Prepare Ahead of Time	Equipment Provided	Participant Prep Time	Maximum Oral Presentation Time	Evaluator Interview Time	Evaluator Scoring Time	Total Event Time
Individual	1 file folder, Colored Pencils, Crayons, and/or Markers, Erasers, Pencil Sharpener, ruler	Table, Design Scenario, Croquis, Plain Paper, Elements & Principles of Design Worksheet	5 minutes brainstorm, 35 minutes design time	5 minutes	5 minutes	5 minutes	55 minutes

Adapted for district and state level competitions – 2018-19 COMPETITIVE EVENTS GUIDE ·Family, Career and Community Leaders of America, Inc.

Family, Career and Community Leaders of America, Inc. (2018). STAR Events Point Summary Form. FCCLA Competitive Events Guide. Reston, VA FCCLA Inc.

FASHION SKETCH

Specifications

FASHION SKETCHING

At the designated time, each participant will receive a design scenario. Participants will have 5 minutes to brainstorm about an outfit to incorporate into the scenario, 35 minutes to design, sketch, and color one outfit on a croquis. Participants will complete the Principles and Elements of Design worksheet.

Sketching Techniques	Produce a design that is neatly rendered, sketched, colored and includes extra details (zippers, stitching, buttons, seamlines, etc.)
Design Scenario	Make appropriate choices to meet the design scenario.
Elements of Design	Evidence that all four parts of the elements of design are included in the sketch—color, line, texture, & shape.
Principles of Design	Evidence that all five parts of the principles of design are include in the sketch—proportion, balance, rhythm, emphasis, and harmony.
Accessories	Incorporate accessories into sketch—jewelry, gloves, hats, sunglasses, scarves, handkerchiefs, etc.
Creative and Original Designs	Execute original thought and planned out designs of croquis.
Craftsmanship	Croquis is clean and crisp with no excessive eraser marks. Outline the croquis in black pen or pencil.

ORAL PRESENTATION

The oral presentation may be up to five (5) minutes in length and is delivered to evaluators. Evaluators will ask questions following the presentation.

Organization/Delivery	Deliver oral presentation in an organized, sequential manner; concisely and thoroughly summarize project. This delivery will need to explain the use of elements and principles of design in the sketch.
Content Knowledge	Show evidence of fashion design knowledge and skills. Participants may use the Elements and Principles of Design worksheet, if desired.
Voice	Speak with appropriate force, pitch, and articulation.
Body Language	Use appropriate body language including gestures, posture, and mannerisms.
Grammar/Word Usage/ Pronunciation	Use proper grammar, word usage, and pronunciation.
Responses to Evaluators' Questions	Provide clear and concise answers to evaluators' questions regarding the project. Questions are asked after the presentation.

Adapted for district and state level competitions – 2018-19 COMPETITIVE EVENTS GUIDE ·Family, Career and Community Leaders of America, Inc.

Family, Career and Community Leaders of America, Inc. (2018). STAR Events Point Summary Form. FCCLA Competitive Events Guide. Reston, VA FCCLA Inc.

IDAHO EVENT
FASHION SKETCH
Point Summary Form

Name of Participant_____

Chapter Name_____ Category_____

DIRECTIONS:

1. Make sure all information at the top of this form is correct. If an individual does not show, please write "No Show" across the top and return with other forms.
2. At the conclusion of scoring, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rubrics and staple all items related to the participant together.
3. At the end of the competition, double check all scores, names, and team numbers to ensure accuracy.
4. Please check with the Idaho Event Lead Consultant if there are any questions regarding the evaluation process.

ROOM CONSULTANT CHECK			POINTS
Online Event Orientation Documentation 0 *or* 5 points	0 Official documentation not provided at presentation time or signed by adviser	5 Official documentation provided at presentation time and signed by adviser	
Punctuality 0 *or* 5 points	0 Participant did not arrive on time	5 Participant arrived on time	

EVALUATORS' SCORES

Evaluator 1 _____   Initials _____

Evaluator 2 _____   Initials _____

Evaluator 3 _____   Initials _____

Total Score _____   divided by number of evaluators

=**AVERAGE EVALUATOR SCORE**

_____   Rounded to the nearest hundredth (i.e. 79.99 not 80.00)

ROOM CONSULTANT TOTAL:
(10 points possible)

AVERAGE EVALUATOR SCORE:
(90 points possible)
— —. — —

FINAL SCORE:
(Average Evaluator Score plus Room Consultant Total)
— —. — —

RATING ACHIEVED (circle one)	**Gold:** 90-100	**Silver:** 70-89.99	**Bronze:** 50-69.99	**Cert. of Completion:** 1-49.99

VERIFICATION OF FINAL SCORE AND RATING (please initial)

Evaluator 1 _____   Evaluator 2 _____   Evaluator 3 _____   Room Consultant _____   Event Lead Consultant _____

IDAHO EVENT
FASHION SKETCH
Rubric

Name of Participant_____

Chapter Name_____ Category_____

SKETCH					POINTS
Sketching Technique 0–15 points	**0–1–2–3** No attempt has been made to add realistic detail, shading or a variety of line to add texture and interest	**4-5–6–7** An attempt has been made to add realistic detail, shading or a variety of line to add texture and interest	**8–9–10–11** Student is able to add realistic detail, shading or a variety of line to add texture and interest	**12-13-14-15** Drawing techniques are applied in an expressive, thoughtful manner to add realistic detail, shading or a variety of lines to add texture and interest	
Design Scenario 0-3 points	**0** The situation was not taken into consideration when planning the outfit	**1-2** Situation was somewhat considered, but not fully realized in the planning of the outfit	**3** Situation was taken into consideration when planning this outfit		
Elements of Design 0-14 points	**0-1-2-3** Only one element was utilized in the outfit	**4-5-6-7** Only two out of the four elements were visible in the outfit	**8-9-10-11** Only three out of the four elements were visible in the outfit	**12-13-14** It was evident that color, shape, texture, and line all played a role in designing the outfit	
Principles of Design 0-14 points	**0-1-2-3** Only one principle was utilized in the outfit	**4-5-6-7** Only two or three out of the five principles were visible in the outfit	**8-9-10-11** Only four out of the five elements were visible in the outfit	**12-13-14** It was evident that balance, rhythm, proportion, emphasis and harmony all played a role in designing the outfit	
Accessories 0-3 points	**0** No evidence of accessories	**1** One accessory was used	**2** Accessories were used to complement the outfit, but were not various in assortments	**3** Accessories were creatively used to complement the basic outfit. Various types of accessories were included	
Creative & Original Design 0-3 points	**0** Design shows little or no evidence of original thought	**1** Design lacks sincere originality	**2** Design demonstrates originality	**3** Design demonstrates a unique level of originality	
Craftsmanship 0-3 points	**0** Final sketch is not outlined. There are excessive erase marks. Lacks neat and clean presentation	**1** Final figure somewhat outlined. There are some eraser marks on sketch. It is a somewhat neat and clean presentation	**2** Final figure mostly outlined with eraser marks not apparent. There are some small scuff or other markings on paper. It is a neat and clean presentation	**3** Final figure outlined with eraser marks not apparent. There are no scuff or other markings on the paper. It is a neat and clean presentation	
ORAL PRESENTATION					
Organization/Delivery 0-10 points	**0–1–2** Presentation is not completed or does not explain the elements and principles of design	**3-4-5** Presentation covers all project elements and principles of design, however with minimal explanation	**6-7-8** Presentation give complete explanation of all elements and principles of design, but does not flow well	**9-10** Presentation covers all relevant information with a seamless and logical delivery	
Content Knowledge 0-5 points	**0** None shared or information shared was incorrect	**1-2** Minimal knowledge shared during presentation	**3-4** Knowledge of fashion design concepts is evident and shared at times during the presentation	**5** Knowledge of fashion design concepts is evident and incorporated throughout the presentation	

	0	1-2	3-4	5	Points
Voice 0-5 points	Monotone Voice	Voice quality is adequate	Voice quality is good, though could improve	Voice quality is outstanding and pleasing to listen to	
Body Language 0-5 points	Body language shows nervousness and unease	Body language shows minimal amount of nervousness	Body language portrays participant at ease	Body language enhances the presentation	
Grammar/Word Usage Pronunciation 0-5 points	Extensive (more than 5) grammatical and pronunciation errors	Some (3-5) grammatical and pronunciation errors	Few (1-2) grammatical and pronunciation errors	Presentation has no grammatical or pronunciation errors	
Response to Evaluators' Questions 0-5 points	Did not answer evaluator's questions	Responses to questions did not indicate adequate understanding of skills needed	Responses to questions were appropriate and reflect good understanding of skills needed	Responses to questions were appropriate and reflect excellent understanding of skills needed	

Evaluators Comments:

TOTAL
(90 points possible)

VERIFICATION OF SCORE (please initial)

Evaluator _____

Room Consultant _____

IDAHO EVENT
FASHION SKETCH
Elements & Principles of Design Worksheet

Name of Participant_____

Chapter Name_____ Category_____

To be completed by participant at the designated participation time. Place completed worksheet in file folder, along with completed croquis, and provide to evaluators following the oral presentation.

Elements of Design

Element	Explain Element and how it has been incorporated in the sketch
Line	
Shape	
Texture	
Color	

Principles of Design

Principle	Explain the Principle and how it has been utilized in the sketch
Proportion	
Balance	
Emphasis	
Rhythm	
Harmony	

IDAHO EVENT
HOSPITALITY & TOURISM GUIDEBOOK

Hospitality & Tourism Guidebook, an individual or team event, recognizes participants who use Family and Consumer Sciences skills to research and analyze a location in the state of Idaho and create a guide book. The participants must prepare a file folder, an oral presentation, and visuals.

EVENT CATEGORIES
- Junior: through grade 9
- Senior: Grades 10-12

CAREER CLUSTER
- Hospitality & Tourism

ELIGIBILITY
1. Participation is open to any nationally affiliated FCCLA member.
2. Participants must be registered for the State Leadership Conference and may participate in one STAR event in addition to the Hospitality & Tourism Guidebook Idaho Event.

PROCEDURES & TIME REQUIREMENTS
1. Participants will complete the online event orientation prior to the event and submit the official documentation to the room consultant at their designated participation time.
2. Participants will submit a file folder with required documents to the Event Consultant at the designated participation time.
3. Participants will have 5 minutes to set up for the event. Other persons may not assist.
4. Evaluators will have 5 minutes to preview the file folder before each presentation begins, during participant set up time.
5. The oral presentation may be up to 10 minutes in length. A one-minute warning will be given at 9 minutes. Participants will be asked to stop at 10 minutes.
6. Following the presentation evaluators will have 5 minutes to interview the participant(s).
7. Evaluators will score and write comments for each entry for approximately 5 minutes.
8. Total time required for participation in this event is approximately 25 minutes including set-up time, presentation, and evaluator scoring.

GENERAL INFORMATION

Individual or Team Event	Prepare Ahead of Time	Equipment Provided	Electrical Access	Participant Set Up/Prep Time	Room Consultant & Evaluator Review Times	Maximum Oral Presentation Time	Evaluator Interview Time	Evaluator Scoring Time	Total Event Time
Individual or Team	File Folder, Oral Presentation, Visuals	Table	Not Provided	5 minutes	5 minutes	10 minutes	5 minutes	5 minutes	25 minutes

PRESENTATION ELEMENTS ALLOWED

Audio	Costumes	Easel	File Folder	Flip Chart(s)	Portfolio	Props/ Pointers	Skits	Presentation Equipment	Visuals
X		X	X			X		X	X

HOSPITALITY & TOURISM GUIDEBOOK
Specifications

FILE FOLDER

Participants will submit 1 file folder containing 3 identical sets, with each set stapled separately, of the items listed below to the Event Consultants at the designated participation time. The file folder must be identified in the top left corner with name of event, event category, participant's name, and chapter name.

Project Identification Page	1 -8 ½" x 11" page	Use plain paper, with no graphics or decorations; must include participant's name, school, city, state, and theme.
FCCLA Planning Process	1 -8 ½" x 11" page	Summarize how each step of the Planning Process was used to develop the project
Guide Book Components Checklist	1 -8 ½" x 11" page	Identify the components contained in the guide book on the Guide Book Components Sheet
Idaho Destination Guide Book	1- 5 ½" x 8 ½" Booklet	A self-created guide book featuring a location in the state of Idaho.
Work Cited/ Bibliography	1 -8 ½" x 11" page	Use MLA or APA citation style to cite all references. Resources should be reliable and current.

GUIDE BOOK

Participants will design, develop, and present a guide book that targets a specific tourist destination in Idaho. Contents of the guide book are as follows

Specifications	The guide book must be typed and measure 5 ½" wide x 8 ½" long. It should contain a minimum of 8 pages and not exceed 16 pages. A page is considered one side of the paper. The guidebook should contain the 7 general components and a minimum of 3 specific components as listed below. Additional components relevant to the specific destination may be included.
General Components	Table of Contents, Name of Idaho Destination, History of Destination, Climate, Transportation, Map, Calendar of Events
Specific Components	Lodging, Shopping, Dining, Museums, Theater, Sports and Recreation, Beaches, Parks and/or Campgrounds, Visitor Services

ORAL PRESENTATION

The presentation is intended to be a 10-minute presentation during which the student will discuss the guide book and location in detail. Visuals can be used by the participant during the oral presentation. If audio or audiovisual recordings are used, they are limited to 1-minute playing time.

Organization/ Delivery	Deliver oral presentation in an organized, sequential manner; concisely and thoroughly summarize research
General components	Provide detailed information on the destination's history, climate during all seasons of the year, transportation available to and while visiting, calendar of events, and map of the area
Selected Specific Components	Provide detailed information on a minimum of three of the following areas available at the destination: Lodging, shopping, dining, museums, theater, sports and recreation, beaches, parks, and or campgrounds, visitor's services
Use of Visual/Props during Presentation	The visuals chosen present the information in a way that is clear, concise, and visually appealing.
Voice	Speak clearly with appropriate pitch, tempo, and volume
Body Language	Use appropriate body language including gestures, posture, mannerisms, eye contact, and appropriate handling of visuals or notecards if used.
Grammar/Pronunciation	Use proper grammar and pronunciation.
Responses to Evaluators' Questions	Provide clear and concise answers to evaluators' questions regarding the project.

IDAHO EVENT
HOSPITALITY & TOURISM GUIDEBOOK
Point Summary Form

Name of Participant(s)_____

Chapter Name_____ Category_____

DIRECTIONS:
1. Make sure all information at the top of this form is correct. If an individual does not show, please write "No Show" across the top and return with other forms.
2. At the conclusion of scoring, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rubrics and staple all items related to the participant together.
3. At the end of the competition, double check all scores, names, and team numbers to ensure accuracy.
4. Please check with the Idaho Event Lead Consultant if there are any questions regarding the evaluation process.

ROOM CONSULTANT CHECK				POINTS
Online Event Orientation Documentation 0 *or* 2 points	0 Official documentation not provided at presentation time or signed by adviser		2 Official documentation provided at presentation time and signed by adviser	
Punctuality 0 *or* 3 points	0 Participant did not arrive on time		3 Participant arrived on time	
File Folder 0-5 points	0 File Folder not provided	1-2 File Folder presented with incorrect labeling, insufficient materials for evaluators (less than 3 copies of contents), incomplete content, or exceeds the maximum page limit	3-4-5 File Folder is presented with correct labeling and sufficient evaluators material • Project ID page • FCCLA Planning Process Summary • Guidebook Components Sheet • Idaho Destination Guidebook • Works Cited/Bibliography	

EVALUATORS' SCORES

Evaluator 1 _____   Initials _____

Evaluator 2 _____   Initials _____

Evaluator 3 _____   Initials _____

Total Score _____   divided by number of evaluators

=**AVERAGE EVALUATOR SCORE** →

_____

Rounded to the nearest hundredth (i.e. 79.99 not 80.00)

ROOM CONSULTANT TOTAL:
(10 points possible)

AVERAGE EVALUATOR SCORE:
(90 points possible)   __ __ . __ __

FINAL SCORE:
(Average Evaluator Score plus Room Consultant Total)   __ __ . __ __

RATING ACHIEVED (circle one)   **Gold:** 90-100   **Silver:** 70-89.99   **Bronze:** 50-69.99   **Cert. of Completion:** 1-49.99

VERIFICATION OF FINAL SCORE AND RATING (please initial)

Evaluator 1 _____   Evaluator 2 _____   Evaluator 3 _____   Room Consultant _____   Event Lead Consultant _____

IDAHO EVENT
HOSPITALITY & TOURISM GUIDEBOOK
Guidebook Components Checklist

Name of Participant(s)_____

Chapter Name_____ Category_____

The guidebook should contain all seven general components and a minimum of three specific components as listed below. Participants should place a check in the box of each item listed below that they have included in their guidebook. Participants may select more than the 3 specific components, if desired. Three copies of this completed checklist must be included in the event file folder.

REQUIRED COMPONENTS	
Table of Contents	☐
Name of Idaho Destination	☐
History of Destination	☐
Climate of Destination	☐
Transportation available to destination/while visiting destination	☐
Map of Destination	☐
Calendar of Events for Destination	☐

SELECTED SPECIFIC COMPONENTS	
Lodging	☐
Shopping	☐
Dining	☐
Museums	☐
Theater	☐
Sports & Recreation	☐
Beaches, Parks, and/or Campgrounds	☐
Visitor Services	☐
Other Area:	☐
Other Area:	☐
Other Area:	☐

IDAHO EVENT
HOSPITALITY & TOURISM GUIDEBOOK
Rubric

Name of Participant_____

Chapter Name_____ Category_____

FILE FOLDER						POINTS
FCCLA Planning Process 0–5 points	**0** Planning Process not provided	**1-2** All Planning Process steps are present but not summarized	**3** All Planning Process steps are summarized	**4** Evidence that the Planning Process was utilized to plan project but not fully explained	**5** The Planning Process is used to plan the project and each step is fully explained	
Guidebook Components Checklist 0-3 points	**0** Checklist not provided	**1-2** Checklist is provided but incomplete		**3** Checklist is provided and completed appropriately		
Guidebook General Components 0-15 points	**0** Not provided	**1-2-3-4** Information provided on only a few general components	**5-6-7-8** All general components are covered, limited information is provided and/or briefly described	**9-10-11-12** All general components covered adequately	**12-13-14-15** All general components are covered, detailed information is provided	
Guidebook Specific Components 0-10 points	**0** Not provided	**1-2** Information provided on only 1-2 specific components	**3-4-5** 3 specific components are covered, limited information is provided and/or briefly described	**6-7-8** At least 3 specific components covered adequately	**9-10** At least 3 specific components are covered, detailed information is provided	
Appearance of Guidebook 0-5 points	**0** Guidebook is illegible and unorganized	**1-2** Portfolio is neat, but may contain grammatical or spelling errors and is organized poorly	**3-4** Portfolio is neat, and professional with correct grammar and spelling	**5** Neat, legible, professional, correct grammar and spelling used with effective organization information		
Works Cited/ Bibliography 0-3 points	**0** No resources listed	**1-2** Incomplete list of resources/does not use correct MLA or APA style		**3** Complete list of reliable, appropriate resources in a consistent MLA or APA style		
ORAL PRESENTATION						
Organization/ Delivery 0-10 points	**0-1-2** Presentation does not cover all relevant information	**3-4-5** Presentation covers relevant information but with minimal explanation	**6-7-8** Presentation explains all relevant information but does not flow well	**9-10** Presentation explains all relevant information with a seamless and logical delivery		
Destination Selection Rationale 0-3 points	**0** No destination selected, destination is not in Idaho	**1-2** Briefly explained rationale for selection of destination		**3** Detailed summary of rationale for selection of destination		
History 0-3 points	**0** History not provided	**1-2** Brief or limited history of destination provided, some information is inaccurate		**3** Detailed history of destination provided, information is clear and accurate		

Climate 0-3 points	**0** Climate not provided	**1-2** Brief description of climate provided, some information is inaccurate	**3** Detailed description of climate provided, information is clear and accurate	
Calendar of Events 0-3 points	**0** Calendar of Events not provided	**1-2** Briefly shows or discusses a Calendar of Events	**3** Calendar of Events is shown and discussed in detail, information is clear and accurate	

Specific Components 0-5 points	**0** Information about specific components is not included	**1-2** Briefly describes 1 or 2 specific components, limited information is provided	**3-4** A minimum of 3 specific components are described adequately	**5** At least 3 specific components are described, detailed information is provided, information is clear and accurate	
Voice 0-3 points	**0** Monotone voice, words difficult to understand	**1** Below average use of emphasis, pitch and articulation	**2** Good use of emphasis, pitch, and articulation	**3** Excellent use of force, emphasis, pitch, and articulation	
Body Language 0-3 points	**0** Body Language shows unease	**1** Body language shows minimal amount of nervousness	**2** Body language portrays participant at ease	**3** Body language enhances the presentation	
Grammar/Word Usage Pronunciation 0-3 points	**0** More than 5 grammatical and pronunciation errors	**1** Some (3-5) grammatical and pronunciation errors	**2** Few (1-2) grammatical and pronunciation errors	**3** Presentation has no grammatical or pronunciation errors	
Response to Evaluators' Questions 0-3 points	**0** Did not answer questions	**1** Appropriate responses but appears unsure	**2** Appropriate responses that reflect good understanding of project	**3** Concise, well-constructed, genuine responses that convey a strong understanding of project	
VISUALS/PROPS					
Effectively Illustrates Content 0-5 points	**0** Visuals not provided	**1-2** Visual are weak in supporting the presentation	**3-4** Visuals support the presentation but do not complement the content	**5** Visuals support and complement the presentation	
Use of Visuals during Presentation 0-5 points	**0** Visuals are not used during the presentation	**1-2** Minimal use of visuals during the presentation	**3-4** Visuals are incorporated throughout the presentation	**5** Presentation moves seamlessly between visuals and oral presentation	

Evaluators Comments:

TOTAL
(90 points possible)

VERIFICATION OF SCORE (please initial) _____

Evaluator _____

Room Consultant _____

IDAHO EVENT
IMPROMPTU SPEAKING

Impromptu Speaking, an individual event, recognizes participants for their ability to address a topic relating to FCCLA and Family and Consumer Sciences without prior preparation. The ability to express one's thoughts in an impromptu situation while maintaining poise, self-confidence, logical organization of point, and conversational speaking are important assets in family, career and community situations.

EVENT CATEGORIES
- Junior: through grade 9
- Senior: grades 10-12

CAREER CLUSTER
- Human Services

ELIGIBILITY
1. Participation is open to any nationally affiliated FCCLA member.
2. Participants must be registered for the State Leadership Conference and may participate in one STAR event in addition to the Impromptu Speaking Idaho Event.

PROCEDURES & TIME REQUIREMENTS
1. Participants will complete the online event orientation prior to the event and submit the official documentation to the room consultant at their designated participation time.
2. At the designated time, the participant will select a topic. The participant may see the three topics before choosing one to use. The topics will relate to the FCCLA purposes, activities, current programs and/or Family & Consumer Sciences topics.
3. Participants may not bring reference materials for use during the 10-minute preparation period.
4. One 4" x 6" card may be used during the preparation and performance. Information may be written on both sides of the note card. The note card must be left with the event coordinator at the conclusion of the oral presentation.
5. An event volunteer will introduce each participant.
6. Each speech should be 4 minutes in length. A 1-minute warning will be given at 3 minutes. Participants will be asked to stop at 4 minutes.
7. Evaluators will score and write comments for each entry for approximately 5 minutes.
8. Total time required for participation in this event is approximately 20 minutes including preparation time, presentation, and evaluator scoring.

GENERAL INFORMATION									
Individual or Team Event	Prepare Ahead of Time	Equipment Provided	Electrical Access	Participant Set Up/Prep Time	Room Consultant & Evaluator Review Times	Maximum Oral Presentation Time	Evaluator Interview Time	Evaluator Scoring Time	Total Event Time
Individual		Table Notecard	Not Provided	10 minutes		4 minutes		5 minutes	20 minutes

IMPROMPTU SPEAKING
Specifications

ORAL PRESENTATION

The oral presentation may be up to 4 minutes in length and is delivered to evaluators. The presentation should be based on the topic chosen and should not be scripted.

Introduction	Uses creative methods to capture audience attention.
Relationship to Family and Consumer Sciences and/or Related Careers	Reflect views and knowledge of issues related to areas of Family and Consumer Sciences and/or related careers.
Relationship to FCCLA Purposes, Programs, and/or Activities	Referenced FCCLA purposes, programs, or activities in relationship to the chosen topic.
Purpose and Focus	Establishes a purpose early in the presentation and maintains a clear focus throughout the oral presentation.
Idea Organization	Ideas effectively organized and remain aligned with chosen topic.
Topic Development	Fully addresses the chosen topic and the oral presentation is not scripted.
Summary/Ending	Summarize major points related to the chosen topic.
Enthusiasm	Facial expressions and body language generate a strong interest and enthusiasm about the topics in others.
Tempo	Use tempo or pauses to improve meaning and/or add dramatic impact.
Volume	Speak loudly enough to be heard by all throughout the presentation.
Eye Contact	Maintain eye contact with evaluators and audience.
Body Language	Use appropriate body language including gestures, posture, and mannerisms.
Grammar/Word Usage/ Pronunciation	Use proper grammar, word usage, and pronunciation.

Adapted for district and state level competitions – 2018-19 COMPETITIVE EVENTS GUIDE ·Family, Career and Community Leaders of America, Inc.

Family, Career and Community Leaders of America, Inc. (2018). STAR Events Point Summary Form. FCCLA Competitive Events Guide. Reston, VA FCCLA Inc.

IDAHO EVENT
IMPROMPTU SPEAKING
Point Summary Form

Name of Participant_____

Chapter Name_____ Category_____

DIRECTIONS:
1. Make sure all information at the top of this form is correct. If an individual does not show, please write "No Show" across the top and return with other forms.
2. At the conclusion of scoring, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rubrics and staple all items related to the participant together.
3. At the end of the competition, double check all scores, names, and team numbers to ensure accuracy.
4. Please check with the Idaho Event Lead Consultant if there are any questions regarding the evaluation process.

ROOM CONSULTANT CHECK			POINTS
Online Event Orientation Documentation 0 *or* 5 points	0 Official documentation not provided at presentation time or signed by adviser	5 Official documentation provided at presentation time and signed by adviser	
Punctuality 0 *or* 5 points	0 Participant did not arrive on time	5 Participant arrived on time	

EVALUATORS' SCORES		
Evaluator 1 _____ Initials _____		**ROOM CONSULTANT TOTAL:** (10 points possible)
Evaluator 2 _____ Initials _____		
Evaluator 3 _____ Initials _____		**AVERAGE EVALUATOR SCORE:** (90 points possible) __ __ . __ __
Total Score _____ divided by number of evaluators		
=**AVERAGE EVALUATOR SCORE** _____ Rounded to the nearest hundredth (i.e. 79.99 not 80.00)		**FINAL SCORE:** (Average Evaluator Score plus Room Consultant Total) __ __ . __ __

RATING ACHIEVED (circle one)	**Gold:** 90-100	**Silver:** 70-89.99	**Bronze:** 50-69.99	**Cert. of Completion:** 1-49.99

VERIFICATION OF FINAL SCORE AND RATING (please initial)

Evaluator 1 _____   Evaluator 2 _____   Evaluator 3 _____   Room Consultant _____   Event Lead Consultant _____

IDAHO EVENT
IMPROMPTU SPEAKING
Rubric

Name of Participant_____

Chapter Name_____ Category_____

PRESENTATION					POINTS
Introduction 0–5 points	**0** No obvious introduction	**1-2** Introduction not effective in capturing attention	**3-4** Somewhat creative and attention getting	**5** Introduction captured attention immediately	
Relationship to Family & Consumer Sciences Coursework and Standards 0-5 points	**0** No evidence of relationship to areas of Family and Consumer Sciences and/or related careers	**1-2** Minimal evidence of relationship to areas of Family and Consumer Sciences and/or related careers.	**3-4** Knowledge of relationship to areas of Family and Consumer Sciences and/or related careers is evident and explained	**5** Knowledge of relationship to areas of Family and Consumer Sciences and/or related careers is evident and well explained	
Relationship to FCCLA Programs, Purposes, & Activities 0-5 points	**0** None evidence of relationship to FCCLA	**1-2** Referenced FCCLA purposes, programs, or activities but not in relation to topic	**3-4** Used one example of FCCLA purposes, programs, or activities in relation to topic	**5** Used multiple examples of FCCLA purposes, programs, or activities in relation to topic	
Purpose & Focus 0-10 points	**0-1** Purpose and focus is missing	**2-3-4** Purpose and focus is weak and difficult to figure out	**5-6-7** Purpose and focus is implied and fairly clear	**8-9-10** Establishes a purpose early and maintains focus for most of the presentation	
Idea Organization 0-10 points	**0-1** Ideas not organized, hard to follow, audience left confused by disorganization	**2-3-4** Ideas lack coherence, consistency and flow, audience needs to make assumptions to follow	**5-6-7** Ideas mostly coherent but not clearly supported, portions are hard to follow	**8-9-10** Ideas coherent and organized, flows well and is easy to follow	
Topic Development 0-10 points	**0-1** Presentation is not related to chosen topic	**2-3-4** Very little relationship between presentation and chosen topic	**5-6-7** Presentation somewhat centers on chosen topic	**8-9-10** Topic is addressed and well developed	
Summary/Ending 0-5 points	**0** Ending is abrupt, weak, or missing	**1-2** Ending is somewhat developed, but does not provide closure	**3-4** Ending is developed and provides closure	**5** Ending is creative and closes the presentation well	
Enthusiasm 0-5 points	**0** No enthusiasm for the presentation	**1-2** Very little use of facial expression or body language. Did not generate much interest in topic	**3-4** Facial expression and body language are used to try to generate enthusiasm but seem somewhat forced	**5** Facial expression and body language generate a strong interest and enthusiasm about the topic	
Voice 0-5 points	**0** Monotone voice, words are difficult to understand	**1-2** Below average use of emphasis, pitch and articulation	**3-4** Good use of emphasis, pitch, and articulation	**5** Excellent use of force, emphasis, pitch, and articulation	

Volume 0-5 points	**0** Unable to hear the presentation	**1-2** Volume often too soft to be heard by all	**3-4** Volume is loud enough to be heard by all at least 80% of the time	**5** Volume is loud enough to be heard 100% of the time	
Tempo 0-5 points	**0** Tempo or pauses were used in such a way that they were very distracting	**1-2** Tempo or pauses were not used to improve meaning or dramatic impact	**3-4** Tempo or pauses were intentionally used but were not effective in improving meaning or dramatic impact	**5** Tempo or pauses were helpful in improving meaning or dramatic impact	
Eye Contact 0-5 points	**0** No eye contact with evaluators	**1-2** Limited eye contact	**3-4** Inconsistent eye contact	**5** Good Eye Contact	
Body Language 0-5 points	**0** Body Language shows nervousness and unease	**1-2** Body language shows minimal amount of nervousness	**3-4** Body language portrays participant at ease	**5** Body language enhances the presentation	
Grammar/Word Usage Pronunciation 0-5 points	**0** Extensive (more than 5) grammatical and pronunciation errors	**1-2** Some (3-5) grammatical and pronunciation errors	**3-4** Few (1-2) grammatical and pronunciation errors	**5** Presentation has no grammatical or pronunciation errors	
Time 0-5 points	**0** Presentation is less than 1 minutes	**1-2** Presentation is less than 2 minutes	**3-4** Presentation is between 2 and 2:59 minutes in length	**5** Presentation is 3-4 minutes in length	

Evaluators Comments:

TOTAL
(90 points possible)

VERIFICATION OF SCORE (please initial)

Evaluator _____

Room Consultant _____

IDAHO EVENT
INTERNATIONAL EXPERIENCE

International Experience, an individual or team event, recognizes participants who use Family and Consumer Sciences skills to research and analyze the social, cultural, and economic conditions in a country outside of the states and territories of the United States of America. The participants must prepare a file folder, an oral presentation, and visuals.

EVENT CATEGORIES
- Junior: through grade 9
- Senior: grades 10-12

ELIGIBILITY
1. Participation is open to any nationally affiliated FCCLA member.
2. Participants must be registered for the State Leadership Conference and may participate in one STAR event in addition to the International Experience Idaho Event.

PROCEDURES & TIME REQUIREMENTS
1. Participants will complete the online event orientation prior to the event and submit the official documentation to the room consultant at their designated participation time.
2. Participants will submit a file folder with required documents to the Event Consultant at the designated participation time.
3. Participants will have 5 minutes to set up for the event. Other persons may not assist.
4. Evaluators will have 5 minutes to preview the file folder before each presentation begins, during participant set up time.
5. The oral presentation may be up to 10 minutes in length. A one-minute warning will be given at 9 minutes. Participants will be asked to stop at 10 minutes.
6. Evaluators will score and write comments for each entry for approximately 5 minutes.
7. Total time required for participation in this event is approximately 20 minutes including set-up time, presentation, and evaluator scoring.

GENERAL INFORMATION

Individual or Team Event	Prepare Ahead of Time	Equipment Provided	Electrical Access	Participant Set Up/Prep Time	Room Consultant & Evaluator Review Times	Maximum Oral Presentation Time	Evaluator Interview Time	Evaluator Scoring Time	Total Event Time
Individual or Team	File Folder, Oral Presentation, Visuals	Table	Not Provided	5 minutes	5 minutes	10 minutes	5 minutes	5 minutes	20 minutes

PRESENTATION ELEMENTS ALLOWED

Audio	Costumes	Easel	File Folder	Flip Chart(s)	Portfolio	Props/ Pointers	Skits	Presentation Equipment	Visuals
X	X	X	X			X		X	X

INTERNATIONAL EXPERIENCE

Specifications

FILE FOLDER

Participants will submit 1 file folder containing 3 identical sets, with each set stapled separately, of the items listed below to the Event Consultants at the designated participation time. The file folder must be identified in the top left corner with name of event, event category, participant's name, and chapter name.

Project Identification Page	1 - 8 ½" x 11" page	Use plain paper, with no graphics or decorations; must include participant's name, school, city, state, and title of project.
FCCLA Planning Process	1 - 8 ½" x 11" page	Summarize how each step of the Planning Process was used to develop the project
International Experience Research Area Checklist	1 - 8 ½" x 11" page	Submit the International Experience Research Area Checklist, indicating the optional research areas chosen for project.
Investigative Research Methods	1 -3 - 8 ½" x 11" pages	Summarize project research methods. Examples of research may include interviews with citizens/scholars of the researched country, personal travel narrative, interviews with frequent travelers, written and photographic documentation review, and official embassy contact.
Additional Research Areas	1 -5 - 8 ½" x 11" pages	Use proper grammar, word usage, and pronunciation.
Works Cited/Bibliography	1 - 8 ½" x 11" page	Use MLA or APA citation style to cite all references. Resources should be reliable and current.

ORAL PRESENTATION

The oral presentation may be up to 10 minutes in length and is delivered to evaluators. The presentation is to describe research in detail. Visuals will be used by the participant during the oral presentation. If audio or audiovisual recordings are used, they are limited to 1-minute playing time.

Organization/ Delivery	Deliver oral presentation in an organized, sequential manner; concisely and thoroughly summarize research.
Country Selection	Summarize reasons for choice of selected country, including personal interests, career opportunities.
Research: Demographics	Provide current statistical data such as population, gender, age, ethnicity, family, languages, and religion.
Research: Economic Conditions	Provide current overall employment data for the selected country. Include information on fastest growing occupations, salaries, and employment trends.
Research: Estimated Cost of Living	Provide current estimated cost of living for one of the following: individual, couple, or family. Include housing, food, utilities, transportation, school fees and/or child care, communications/media (Internet/ Phone/TV), and health care costs. Choose average costs based on a rural, suburban, or urban area.
Visual/Props	Presentation software, posters/photographs, authentic materials, etc.
Voice	Speak clearly with appropriate pitch, tempo, and volume.
Body Language	Use appropriate body language including gestures, posture, mannerisms, eye contact, and appropriate handling of visuals or notecards if used.
Grammar/Pronunciation	Use proper grammar and pronunciation.
Responses to Evaluators' Questions	Provide clear and concise answers to evaluators' questions regarding the project.

IDAHO EVENT
INTERNATIONAL EXPERIENCE
Research Area Checklist

Name of Participant(s)_____

Chapter Name_____ Category_____

Each team's project must represent all 3 required items, plus an additional 3 (minimum) optional research areas as listed below. Participants may select more than the 3 optional areas, if desired. 3 copies of this completed checklist must be included in the event file folder.

REQUIRED RESEARCH	
Demographic Facts	☐
Economic Conditions: Including employment outlook and job growth data	☐
Estimated Cost of Living	☐

OPTIONAL RESEARCH	
Art, Music, and Literature	☐
Clothing	☐
Cuisine	☐
Educational Systems	☐
Family Structure/Cultural Customs	☐
Geography	☐
Government & Politics	☐
Health & Social Services	☐
History	☐
Justice System	☐
Science & Technology	☐
Sports and Entertainment	☐
Tourism	☐
Other Area:	☐

IDAHO EVENT
INTERNATIONAL EXPERIENCE
Point Summary Form

Name of Participant(s)_____

Chapter Name_____ Category_____

DIRECTIONS:

1. Make sure all information at the top of this form is correct. If an individual does not show, please write "No Show" across the top and return with other forms.
2. At the conclusion of scoring, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rubrics and staple all items related to the participant together.
3. At the end of the competition, double check all scores, names, and team numbers to ensure accuracy.
4. Please check with the Idaho Event Lead Consultant if there are any questions regarding the evaluation process.

ROOM CONSULTANT CHECK				POINTS
Online Event Orientation Documentation 0 *or* 2 points	0 Official documentation not provided at presentation time or signed by adviser		2 Official documentation provided at presentation time and signed by adviser	
Punctuality 0 *or* 3 points	0 Participant did not arrive on time		3 Participant arrived on time	
File Folder 0-5 points	0 No file folder provided	1-2 File Folder presented with incorrect labeling, insufficient materials for evaluators (less than 3 copies of contents), incomplete content , or exceeded page limit	3-4-5 File Folder is presented with correct labeling and sufficient evaluators material • Project ID page • FCCLA Planning Process Summary • International Experience Research Area Checklist • Investigative Research Methods • Additional Research Areas • Works Cited/Bibliography	

EVALUATORS' SCORES

Evaluator 1 _____ Initials _____

Evaluator 2 _____ Initials _____

Evaluator 3 _____ Initials _____

Total Score _____ divided by number of evaluators

=**AVERAGE EVALUATOR SCORE**

_____ Rounded to the nearest hundredth (i.e. 79.99 not 80.00)

ROOM CONSULTANT TOTAL:
(10 points possible)

AVERAGE EVALUATOR SCORE:
(90 points possible)   __ __ . __ __

FINAL SCORE:
(Average Evaluator Score plus Room Consultant Total)   __ __ . __ __

RATING ACHIEVED (circle one)   **Gold:** 90-100   **Silver:** 70-89.99   **Bronze:** 50-69.99   **Cert. of Completion:** 1-49.99

VERIFICATION OF FINAL SCORE AND RATING (please initial)

Evaluator 1 _____ Evaluator 2 _____ Evaluator 3 _____ Room Consultant _____ Event Lead Consultant _____

IDAHO EVENT
INTERNATIONAL EXPERIENCE
Rubric

Name of Participant_____

Chapter Name_____ Category_____

FILE FOLDER						POINTS
FCCLA Planning Process 0–5 points	**0** Planning Process not provided	**1-2** All Planning Process steps are present but not summarized	**3** All Planning Process steps are summarized	**4** Evidence that the Planning Process was utilized to plan project but not fully explained	**5** The Planning Process is used to plan the project and each step is fully explained	
Investigative Research 0-3 points	**0** Research was not provided	**1-2** Research was conducted but was not extensive and had few sources.		**3** Extensive research was conducted, and multiple sources were utilized.		
Optional Research #1 0-3 points	**0** Research was not provided	**1-2** Some of the information is current and relevant, few unique characteristics mentioned, trends are briefly discussed		**3** Information is current, well organized, and trends are thoroughly described		
Optional Research #1 0-3 points	**0** Research was not provided	**1-2** Some of the information is current and relevant, few unique characteristics mentioned, trends are briefly discussed		**3** Information is current, well organized, and trends are thoroughly described		
Optional Research #1 0-3 points	**0** Research was not provided	**1-2** Some of the information is current and relevant, few unique characteristics mentioned, trends are briefly discussed		**3** Information is current, well organized, and trends are thoroughly described		
Works Cited/ Bibliography 0-3 points	**0** No resources listed	**1-2** Incomplete list of resources/does not use correct MLA or APA style		**3** Complete list of reliable, appropriate resources in a consistent MLA or APA style		
ORAL PRESENTATION						
Organization/ Delivery 0-10 points	**0-1-2** Presentation does not cover all relevant information	**3-4-5** Presentation covers relevant information but with minimal explanation	**6-7-8** Presentation explains all relevant information but does not flow well	**9-10** Presentation explains all relevant information with a seamless and logical delivery		
Country Selection Rationale 0-3 points	**0** No country selected, or country selected did not meet guidelines	**1** Rationale includes only personal interests or career opportunities, not both	**2** Rationale includes personal interest and career opportunities	**3** Detailed summary of rationale with personal interests, career opportunities, and other relevant criteria		
Research: Demographics 0-10 points	**0-1-2** Less than 3 demographic areas are included	**3-4-5** Statistical information for all 6 demographic areas is included, no description provided	**6-7-8** Statistical information on all 6 demographic areas is included and described as needed	**9-10** Statistical information on population, gender, age, ethnicity, language, and religion are described and referenced in detail		

Research: Economic Conditions 0-10 points	**0-1-2** Few employment related categories are mentioned and information is minimal	**3-4-5** Some employment related categories are mentioned/ information is not current or viable	**6-7-8** All areas are mentioned but lack research and depth	**9-10** Current employment data, fast growing occupations, salaries and employment trends are described and referenced in detail	
Research: Estimated Cost of Living 0-10 points	**0-1-2** Only a few employment categories are mentioned completely	**3-4-5** Most of the areas are mentioned completely	**6-7-8** All areas are mentioned but lack research and depth/variables that impact the average are included	**9-10** Average food, utility, transportation, communication, and health care are researched/ variables that may impact the averages are included	
Voice 0-3 points	**0** Monotone voice, words difficult to understand	**1** Below average use of emphasis, pitch and articulation	**2** Good use of emphasis, pitch, and articulation	**3** Excellent use of force, emphasis, pitch, and articulation	
Body Language 0-3 points	**0** Body Language shows unease	**1** Body language shows minimal amount of nervousness	**2** Body language portrays participant at ease	**3** Body language enhances the presentation	
Grammar/Word Usage Pronunciation 0-3 points	**0** More than 5 grammatical and pronunciation errors	**1** Some (3-5) grammatical and pronunciation errors	**2** Few (1-2) grammatical and pronunciation errors	**3** Presentation has no grammatical or pronunciation errors	
Response to Evaluators' Questions 0-3 points	**0** Did not answer questions	**1** Appropriate responses but appears unsure	**2** Appropriate responses that reflect good understanding of project	**3** Concise, well-constructed, genuine responses that convey a strong understanding of project	

VISUALS/PROPS					
Effectively Illustrates Content 0-5 points	**0** Visuals not provided	**1-2** Visual are weak in supporting the presentation	**3-4** Visuals support the presentation but do not complement the content	**5** Visuals support and complement the presentation	
Creativity 0-5 points	**0** Visuals not provided	**1-2** Visuals are not original, lack appeal	**3-4** Visuals are original and appealing	**5** Visuals highly original and very appealing	
Use of Visuals during Presentation 0-5 points	**0** Visuals are not used during the presentation	**1-2** Minimal use of visuals during the presentation	**3-4** Visuals are incorporated throughout the presentation	**5** Presentation moves seamlessly between visuals and oral presentation	

Evaluators Comments:

TOTAL
(90 points possible)

VERIFICATION OF SCORE
(please initial) _____

Evaluator _____

Room Consultant _____

IDAHO EVENT
MENU PLANNING & TABLE DISPLAY

Menu Planning and Table Display, an individual or team event, recognizes participants who create a menu plan and table setting. Participants will plan a lunch or dinner menu and create a table setting for two people based on a theme they choose.

EVENT CATEGORIES
- Junior: through grade 9
- Senior: grades 10-12

CAREER CLUSTER
- Hospitality & Tourism

ELIGIBILITY
1. Participation is open to any nationally affiliated FCCLA member.
2. Participants must be registered for the State Leadership Conference and may participate in one STAR event in addition to the Menu Planning & Table Display Idaho Event.

PROCEDURES & TIME REQUIREMENTS
1. Participants will complete the online event orientation prior to the event and submit the official documentation to the room consultant at their designated participation time.
2. Participants will submit a file folder with required documents to the Event Consultant at the designated participation time.
3. Participants will have 20 minutes to set up for the event. Other persons may not assist.
4. Evaluators will have 10 minutes to preview the file folder before each presentation begins, during participant set up time.
5. The oral presentation may be up to 3 minutes in length. A one-minute warning will be given at 2 minutes. Participants will be asked to stop at 5 minutes.
6. Following the presentation evaluators will have 2 minutes to interview the participant(s).
7. Evaluators will score and write comments for each entry for approximately 5 minutes.
8. Total time required for participation in this event is approximately 30 minutes including set-up time, presentation, and evaluator scoring.

GENERAL INFORMATION									
Individual or Team Event	Prepare Ahead of Time	Equipment Provided	Electrical Access	Participant Set Up/Prep Time	Room Consultant & Evaluator Review Times	Maximum Oral Presentation Time	Evaluator Interview Time	Evaluator Scoring Time	Total Event Time
Individual or Team	File Folder, Oral Presentation, Table Display	Table	Not Provided	20 minutes	10 minutes	3 minutes	2 minutes	5 minutes	30 minutes

PRESENTATION ELEMENTS ALLOWED									
Audio	Costumes	Easel	File Folder	Flip Chart(s)	Portfolio	Props/ Pointers	Skits	Presentation Equipment	Visuals
			X			X			X

MENU PLANNING & TABLE DISPLAY

Specifications

FILE FOLDER

Participants will submit 1 file folder containing 3 identical sets, with each set stapled separately, of the items listed below to the Event Consultants at the designated participation time. The file folder must be identified in the top left corner with name of event, event category, participant's name, and chapter name.

Project Identification Page	1 -8 ½" x 11" page	Use plain paper, with no graphics or decorations; must include participant's name, school, city, state, and theme.
FCCLA Planning Process	1 -8 ½" x 11" page	Summarize how each step of the Planning Process was used to develop the project
Menu	1 -8 ½" x 11" page	Menu for given meal for two based on participants chosen theme
Recipes	1-5 -8 ½" x 11" pages	All recipes with ingredients and directions used in the menu. No photocopies of recipes from books or textbooks will be allowed. Beverages recipes are optional.
Nutritional Analysis	1-5 -8 ½" x 11" pages	Create a nutritional analysis for each recipe that includes the following: • Serving Size • Calories • Protein • Fat • Cholesterol • Carbohydrates • Sodium

TABLE SETTING

The participant will develop a table display for two people relating to the participants menu and theme.

Place Setting	A place setting for two based on a theme chosen by participants. May include tablecloth, salt and pepper shakers, flowers, dinnerware, glassware, napkins, flatware, etc.
Centerpiece	May be Edible or Non-edible
Napkins	Fold 2 napkins in a creative and consistent manner
Menu Card	The printed card shall be no larger than 4" x 6" (mounting or frame may be larger). The card must list the title of the display/theme and menu. The title can be the selected theme or a creative name incorporating the theme.

ORAL PRESENTATION

The presentation is intended to be a 3-minute presentation during which the student will discuss the rationale for choosing their menu as it relates to the theme, how the menu is a balanced meal and meal appeal (flavor, texture, form or shape, method of preparation, taste, and color) Following the presentation, evaluators and participants will have a 2-minute follow-up question and answer period.

Organization/ Delivery	Deliver oral presentation in an organized, sequential manner; concisely and thoroughly summarize research.
Voice	Speak clearly with appropriate pitch, tempo, and volume.
Body Language	Use appropriate body language including gestures, posture, mannerisms, eye contact, and appropriate handling of visuals or notecards if used.
Grammar/Pronunciation	Use proper grammar and pronunciation.
Responses to Evaluators' Questions	Provide clear and concise answers to evaluators' questions regarding the project.

Adapted for district and state level competitions – 2018-19 COMPETITIVE EVENTS GUIDE ·Family, Career and Community Leaders of America, Inc.

Family, Career and Community Leaders of America, Inc. (2018). STAR Events Point Summary Form. FCCLA Competitive Events Guide. Reston, VA FCCLA Inc.

IDAHO EVENT
MENU PLANNING & TABLE SETTING
Point Summary Form

Name of Participant(s)_____

Chapter Name_____ Category_____

DIRECTIONS:

1. Make sure all information at the top of this form is correct. If an individual does not show, please write "No Show" across the top and return with other forms.
2. At the conclusion of scoring, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rubrics and staple all items related to the participant together.
3. At the end of the competition, double check all scores, names, and team numbers to ensure accuracy.
4. Please check with the Idaho Event Lead Consultant if there are any questions regarding the evaluation process.

ROOM CONSULTANT CHECK				POINTS
Online Event Orientation Documentation 0 *or* 2 points	0 Official documentation not provided at presentation time or signed by adviser		2 Official documentation provided at presentation time and signed by adviser	
Punctuality 0 *or* 3 points	0 Participant did not arrive on time		3 Participant arrived on time	
File Folder 0-5 points	0 File Folder not provided	1-2 File Folder presented with incorrect labeling/ insufficient materials for evaluators (less than 3 copies of contents), incomplete content, or exceeds the maximum page limit	3-4-5 File Folder is presented with correct labeling and sufficient evaluators material • Project ID page • FCCLA Planning Process Summary • Menu • Recipes • Nutritional Analysis	

EVALUATORS' SCORES

Evaluator 1 _____ Initials _____

Evaluator 2 _____ Initials _____

Evaluator 3 _____ Initials _____

Total Score _____ divided by number of evaluators

=**AVERAGE EVALUATOR SCORE**

_____ Rounded to the nearest hundredth (i.e. 79.99 not 80.00)

ROOM CONSULTANT TOTAL:
(10 points possible)

AVERAGE EVALUATOR SCORE:
(90 points possible) __ __. __ __

FINAL SCORE:
(Average Evaluator Score plus Room Consultant Total) __ __. __ __

| **RATING ACHIEVED** (circle one) | **Gold:** 90-100 | **Silver:** 70-89.99 | **Bronze:** 50-69.99 | **Cert. of Completion:** 1-49.99 |

VERIFICATION OF FINAL SCORE AND RATING (please initial)

Evaluator 1 _____ Evaluator 2 _____ Evaluator 3 _____ Room Consultant _____ Event Lead Consultant _____

IDAHO EVENT
MENU PLANNING & TABLE SETTING
Rubric

Name of Participant_____

Chapter Name_____ Category_____

FILE FOLDER						POINTS
FCCLA Planning Process 0–5 points	**0** Planning Process not provided	**1-2** All Planning Process steps are present but not summarized	**3** All Planning Process steps are summarized	**4** Evidence that the Planning Process was utilized to plan project but not fully explained	**5** The Planning Process is used to plan the project and each step is fully explained	
Menu 0-10 points	**0** Menu not provided	**1-2** Not appropriate to theme, does not have variety, color, texture	**3-4-5** Somewhat appropriate to theme. Limited variety, color, texture	**6-7-8** Appropriate to the theme. Adequate variety, color, texture	**9-10** Appropriate to the theme, has variety, color, texture, shape, and is well balanced	
Recipes 0-10 points	**0** Recipes not provided	**1-2** Recipes are incomplete and poorly written	**3-4-5** Recipes are complete, but lack detail and consistency	**6-7-8** Recipes are complete and detailed with minimal discrepancies	**9-10** Recipes are typed, complete, concise, well written, and consistent throughout	
Nutritional Analysis 0-10 points	**0** Nutritional Analysis not provided	**1-2** Minimal information provided	**3-4-5** Analysis in incomplete	**6-7-8** Analysis is complete, presented in a consistent format, and contains most recipes	**9-10** Analysis is complete, presented in a consistent format and contains all recipes	
TABLE SETTING						
Place Setting 0-10 points	**0** Place Setting not provided	**1-2** Place setting does not reflect the theme or menu, several items are missing or misplaced	**3-4-5** Place setting is somewhat appropriate to theme and menu, some items are missing or misplaced	**6-7-8** Place setting reflects theme, minimal items misplaced, appropriate for menu	**9-10** Place setting reflects and matches theme, appropriately placed, appropriate for menu	
Centerpiece 0-5 points	**0** Centerpiece not provided	**1** Does not reflect theme, inappropriate size and height	**2-3** Somewhat reflects theme, fairly creative, appropriate size and height	**4** Somewhat reflects theme, decorative and visually pleasing, appropriate size and height	**5** Reflects theme, creative, appropriate to meal service, appropriate size and height	
Napkin Fold 0-5 points	**0** Napkin fold not provided	**1** Inconsistent folds, no creative effort made	**2-3** Basic Fold used	**4** Appealing, creative, folds are inconsistent	**5** Appealing, creative, both folds are consistent	

	0	**1**	**2-3**	**4**	**5**	
Menu Card 0-5 points	Menu card not provided	Does not state title of the display and or theme, inappropriate size, inaccurate to menu	Somewhat states title of the display and theme, card is appropriate size, some errors on card	States title of the display and theme, card is appropriate size, accurate to menu, minimal errors	Clearly states title of the display and theme, appropriate size, well formatted with no errors, accurate to menu, shows creativity	
Appearance	**0** None of the items used in the table setting support the chosen theme, items are not visually pleasing	**1** Few items in the table setting support the chosen theme, items are not visually pleasing, lacks creativity	**2-3** Some items in the table setting support the theme, some items are visually appealing, lacks originality	**4** Most items in the table setting support the theme, most items are visually appealing, demonstrates originality	**5** All items in the table setting support the theme, are visually appealing, demonstrates a unique level of originality	

ORAL PRESENTATION						
Organization/ Delivery 0-10 points	**0** Presentation does not cover all relevant information	**1-2** Presentation covers relevant information but with minimal explanation	**3-4** Presentation explains all relevant information but does not flow well		**5** Presentation explains all relevant information with a seamless and logical delivery	
Voice 0-3 points	**0** Monotone voice, words difficult to understand	**1-2** Below average use of emphasis, pitch and articulation	**3-4** Good use of emphasis, pitch, and articulation		**5** Excellent use of force, emphasis, pitch, and articulation	
Body Language 0-3 points	**0** Body Language shows unease	**1-2** Body language shows minimal amount of nervousness	**3-4** Body language portrays participant at ease		**5** Body language enhances the presentation	
Grammar/ Pronunciation 0-3 points	**0** More than 5 grammatical and pronunciation errors	**1-2** Some (3-5) grammatical and pronunciation errors	**3-4** Few (1-2) grammatical and pronunciation errors		**5** Presentation has no grammatical or pronunciation errors	
Response to Evaluators' Questions 0-5 points	**0** Did not answer questions	**1-2** Appropriate responses but appears unsure	**3-4** Appropriate responses that reflect good understanding of project		**5** Concise, well-constructed, genuine responses that convey a strong understanding of project	

Evaluators Comments:

TOTAL
(90 points possible)

VERIFICATION OF SCORE (please initial) _____

Evaluator _____

Room Consultant _____

IDAHO EVENT
SPOTLIGHT ON PROJECTS

Spotlight on Projects, an individual or team event, recognizes members/chapters who want to spotlight projects related to FCCLA national programs. The top two projects will represent Idaho at the Spotlight on Projects session at the National Leadership Conference. This event will not have a junior, senior, and occupational category; all participants will compete together.

EVENT CATEGORIES
- All participant will compete in one category.

CAREER CLUSTER
- Visual Arts & Design
- Human Services

ELIGIBILITY
1. Each chapter may submit one entry in this event.
2. Participation is open to teams comprised of 1-3 nationally affiliated FCCLA members.
3. The project uses one of the following FCCLA National Programs.
   - Career Connection
   - Community Service
   - FACTS
   - Families First
   - Financial Fitness
   - Power of One
   - Student Body
   - Stop the Violence
4. Participants must be registered for the State Leadership Conference and may participate in one STAR event in addition to the Spotlight on Projects Idaho Event.

PROCEDURES & TIME REQUIREMENTS
1. Participants will complete the online event orientation prior to the event and submit the official documentation to the room consultant at their designated participation time.
2. Participants will create a display and a tri-fold brochure that reflects a project that utilized one of the FCCLA National Programs.
3. Participants will have 5 minutes to set up for the event. Other persons may not assist.
4. Evaluators will have 5 minutes to preview the brochure during participant set-up time.
5. At the designated time, participant(s) will present a 1 minute "infomercial" describing the project.
6. At the conclusion of the infomercial, the evaluators will ask the participant(s) questions about the project. There will be a 3-minute time limit for questions and answers.
7. Evaluators will score and write comments for each entry for approximately 5 minutes.
8. Total time required for participation in this event is approximately 10 minutes.
9. Displays and tri-fold brochures will remain on display for advisors and FCCLA members to view at the conclusion of the event.

GENERAL INFORMATION

Individual or Team Event	Prepare Ahead of Time	Equipment Provided	Electrical Access	Participant Set Up/Prep Time	Room Consultant & Evaluator Review Times	Maximum Oral Presentation Time	Evaluator Interview Time	Evaluator Scoring Time	Total Event Time
Individual or Team	Display, Brochure, Infomercial	Table	Not Provided	5 minutes	5 minutes	1 minutes	3 minutes	5 minutes	15 minutes

Adapted for district and state level competitions – 2018-19 COMPETITIVE EVENTS GUIDE ·Family, Career and Community Leaders of America, Inc.

Family, Career and Community Leaders of America, Inc. (2018). STAR Events Point Summary Form. FCCLA Competitive Events Guide. Reston, VA FCCLA Inc.

SPOTLIGHT ON PROJECTS

Specifications

DISPLAY

A display should be used to document and illustrate the work of one national program. The display should be a tabletop display board that does not exceed a space 30" deep by 48" wide by 48" high. The display must include a project title, the national program used, and the FCCLA Planning Process.

Project Title	Project title provided and easy to identify
FCCLA Planning Process	The Planning Process is used to plan the project and each step is fully explained
National Program Used	A specific National Program is clearly discussed
Display Appearance	Display has strong content, is creative, appropriate and of high quality

TRI-FOLD BROCHURE

50 copies of a tri-fold brochure should be available for FCCLA chapters to pick up during the project viewing period. The brochure must include the project title, FCCLA Planning Process, pictures of the project, national program used and chapter contact information.

Project Title	Project title provided and easy to identify
FCCLA Planning Process	The Planning Process is used to plan the project and each step is fully explained
Project Pictures	A variety of pictures are included to help illustrate the project
Chapter Contact Information	Chapter contact information is included
National Program Used	A specific National Program is clearly discussed
Brochure Appearance	Brochure has strong content, is creative, appropriate and of high quality

ORAL PRESENTATION

At the designated time, participants will present a 1 minute "infomercial" summarizing the project. At the conclusion of the presentation evaluators will ask questions about the project.

Infomercial	Uses creative methods to capture audience attention, references national program used and effectively summarizes project
Enthusiasm	Facial expressions and body language generate a strong interest and enthusiasm about the topics in others.
Volume	Speak loudly enough to be heard by all throughout the presentation.
Eye Contact	Maintain eye contact with evaluators and audience.
Grammar/Word Usage/ Pronunciation	Use proper grammar, word usage, and pronunciation.
Interpretation and Responses to Questions	Answer questions with concise, well-constructed, genuine responses

IDAHO EVENT
SPOTLIGHT ON PROJECTS
Point Summary Form

Name of Participant(s)_____

Chapter Name_____ Category_____

DIRECTIONS:

1. Make sure all information at the top of this form is correct. If an individual does not show, please write "No Show" across the top and return with other forms.
2. At the conclusion of scoring, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rubrics and staple all items related to the participant together.
3. At the end of the competition, double check all scores, names, and team numbers to ensure accuracy.
4. Please check with the Idaho Event Lead Consultant if there are any questions regarding the evaluation process.

ROOM CONSULTANT CHECK			POINTS
Online Event Orientation Documentation 0 *or* 5 points	0 Official documentation not provided at presentation time or signed by adviser	5 Official documentation provided at presentation time and signed by adviser	
Punctuality 0 *or* 5 points	0 Participant did not arrive on time	5 Participant arrived on time	

EVALUATORS' SCORES

Evaluator 1 _____   Initials _____

Evaluator 2 _____   Initials _____

Evaluator 3 _____   Initials _____

Total Score _____   divided by number of evaluators

=**AVERAGE EVALUATOR SCORE**

_____ Rounded to the nearest hundredth (i.e. 79.99 not 80.00)

ROOM CONSULTANT TOTAL:
(10 points possible)

AVERAGE EVALUATOR SCORE:
(90 points possible) __ __ . __ __

FINAL SCORE:
(Average Evaluator Score plus Room Consultant Total) __ __ . __ __

RATING ACHIEVED (circle one)	**Gold:** 90-100	**Silver:** 70-89.99	**Bronze:** 50-69.99	**Cert. of Completion:** 1-49.99

VERIFICATION OF FINAL SCORE AND RATING (please initial)

Evaluator 1 _____   Evaluator 2 _____   Evaluator 3 _____   Room Consultant _____   Event Lead Consultant _____

IDAHO EVENT
SPOTLIGHT ON PROJECTS
Rubric

Name of Participant_____

Chapter Name_____ Category_____

DISPLAY					POINTS
Project Title 0-3 points	**0** Project Title not provided	**1-2** Project title provided by hard to find	**3** Project title provided and easy to identify		
FCCLA Planning Process 0–10 points	**0** Planning Process not provided	**1-2-3** Inadequate steps in the Planning Process are presented	**4-5-6** All Planning Process steps are summarized	**7-8** Evidence that the Planning Process was utilized to plan project but not fully explained	**9-10** The Planning Process is used to plan the project and each step is fully explained	
National Program 0-5 points	**0** Project did not address a specific National Program	**1-2** A specific National Program is addressed but is somewhat unclear or vague	**3** A specific National Program is clearly addressed	**4** A specific National Program is clearly addressed and utilized in project	**5** A specific National Program is extensively addressed and utilized in project	
Display Appearance 0-12 points	**0** Display does not document or illustrate project	**1-2-3** Display has errors and is not aesthetically pleasing	**4-5-6** Display needs some improvement in content and design	**7-8-9** Display is creative but lacks content/Display has strong content but lacks creativity	**10-11-12** Display has strong content and is creative, appropriate and of high quality	

BROCHURE					
Project Title 0-3 points	**0** Project Title not provided	**1-2** Project title provided by hard to find	**3** Project title provided and easy to identify		
Pictures of Project 0-3 points	**0** Pictures not included	**1-2** Few pictures are included	**3** A variety of pictures are included to help illustrate the project		
Contact Information 0-3 points	**0** Chapter contact information is not provided	**1-2** Chapter contact information is provided but is hard to find	**3** Chapter contact information is provided and is easy to find		
Copies/Format 0-3 points	**0** Did not provide 50 Brochures	**1-2** 50 Brochures were provided but did not use the tri-fold format	**3** 50 tri-fold brochures were provided		
National Program 0-3 points	**0** Does not address a specific National Program	**1-2** A specific National Program is addressed but is somewhat unclear or vague	**3** A specific National Program is clearly discussed		
FCCLA Planning Process 0-5 points	**0** Planning Process not provided	**1-2** Minimal explanation of how the planning process was used to plan project	**3-4** All Planning Process Steps are summarized	**5** The Planning Process is used to plan the project and each step is fully explained	
Brochure Appearance 0-5 points	**0-1** Brochure has errors and is not aesthetically pleasing	**2-3** Brochure needs some improvement in content and design	**4** Brochure is creative and appropriate	**5** Brochure has strong content, is creative, appropriate and of high quality	

INFOMERCIAL					
Infomercial Content 0–10 points	**1-2-3** Did not reference national program or summarize the project.	**4-5-6** Referenced national program and summarized project but was to short/long	**7-8-9** Was approximately one minute and referenced the national program and summarized the project	**9-10** Used creative methods to capture audience attention, references national program used and effectively summarizes project	
Enthusiasm 0-5 points	**0** No enthusiasm for the presentation	**1-2** Very little use of facial expression or body language. Did not generate much interest in topic	**3** Facial expression and body language are used to try to generate enthusiasm but seem somewhat forced	**4-5** Excellent delivery and interpretation, speaks with enthusiasm confidence and ease	
Volume 0-5 points	**0** Unable to hear the presentation	**1-2** Volume often too soft to be heard by all	**3-4** Volume is loud enough to be heard by all at least 80% of the time	**5** Volume is loud enough to be heard 100% of the time	
Eye Contact 0-5 points	**0** No eye contact with evaluators or audience	**1-2** Limited eye contact with evaluators or audience	**3-4** Inconsistent eye contact with evaluators or audience	**5** Good eye contact with evaluators or audience	
Grammar/Word Usage Pronunciation 0-5 points	**0** More than 5 grammatical and pronunciation errors	**1-2** Some (3-5) grammatical and pronunciation errors	**3-4** Few (1-2) grammatical and pronunciation errors	**5** Presentation has no grammatical or pronunciation errors	
Response to Evaluators' Questions 0-5 points	**0** Did not answer questions	**1-2-3** Appropriate responses but appear unsure or does not reflect good understanding of the project		**4-5** Concise, well-constructed, and genuine responses that convey a strong understanding of the project	

Evaluators Comments:

TOTAL
(90 points possible)

VERIFICATION OF SCORE (please initial)

Evaluator _____

Room Consultant _____

<p style="text-align:center">**IDAHO EVENT**
TOYS THAT TEACH</p>

Toys that teach, an individual event, recognizes members for their ability to design, build, and demonstrate an original homemade toy which provides learning and play for either an individual child or a small group of children. The toy is to be constructed of common, everyday household items, meet safety guidelines, and be easy to carry and use.

EVENT CATEGORIES
- Grades 10-12

CAREER CLUSTER
- Education & Training

ELIGIBILITY
1. Participation is open to any nationally affiliated FCCLA member. It is highly recommended that participates are currently enrolled in or have previously taken Child Development or Early Childhood Education.
2. Participants must be registered for the State Leadership Conference and may participate in one STAR event in addition to the Toys that Teach Idaho event.

PROCEDURES & TIME REQUIREMENTS
1. Participants will complete the online event orientation prior to the event and submit the official documentation to the room consultant at their designated participation time.
2. At the designated participation time, the participant will give three completed copies of the Toy Design Worksheet to evaluators for use during the oral presentation. The copies will not be returned.
3. Participants will have up to 5 minutes to set up their toy demonstration, if needed. Oral presentations may be up to 5 minutes in length. A 1-minute warning will be given at 4 minutes. Participants will be asked to stop at 5 minutes.
4. Evaluators will then have 5 minutes to ask questions and 5 minutes to score and write comments for each entry.
5. Items required for demonstration of the toy are permitted.
6. Total time required for participation in this event is approximately 20 minutes

GENERAL INFORMATION									
Individual or Team Event	Prepare Ahead of Time	Equipment Provided	Electrical Access	Participant Set Up/Prep Time	Room Consultant & Evaluator Review Times	Maximum Oral Presentation Time	Evaluator Interview Time	Evaluator Scoring Time	Total Event Time
Individual	Toy Toy Design Worksheet	Table	Not Provided	5 minutes		5 minutes	5 minutes	5 minutes	20 minutes

Toys that Teach
Specifications

Toy Design

Each participant will design and construct an original toy for a child that meets the developmental and educational needs of a specific age group. Safety should be a primary concern in the planning and construction of the toy. Three copies of the completed Toy Design Worksheet will be given to the evaluators prior to the start of the oral presentation.

Name of Toy	Choose a creative name for the original toy.
Age Group	Design and construct an original toy to meet the developmental needs of one of the following age groups: Birth – 12 months; 12 months -25 months; 2 – 4 years; or 5 -7 years.
Category of Play	Select applicable category of play such as: quiet play, active play, cooperative play, manipulative play, make-believe play, creative play, and learning play.
Design and Construction	Construct a toy using common, everyday items. Items may include, but are not limited to: paper goods, containers, household objects, sewing and craft items, and wood. Toy is creative, stimulates play, visually appealing, and well-made.
Safety, Sanitation and Storage	Design and construct the toy to meet safety and sanitation needs for the selected age group.

Oral Presentation

The oral presentation may be up to five minutes in length and is delivered to evaluators. The oral presentation should explain the specifics of the project. The toy should be demonstrated during the presentation. Only items required for use in demonstrating the toy are permitted.

Organization/Delivery	Deliver oral presentation in an organized, sequential manner; concisely and thoroughly summarize project.
Knowledge of Child Development	Show evidence of child development knowledge and skills by explaining how the toy addresses the developmental and educational needs of the selected age group.
Safety, Sanitation and Storage	Describe safety and sanitation considerations for the selected age group and how this has been addressed in the toy design. Explain how the toy should be maintained, cleaned, and stored.
Appeal for Children/Adults	Explain why the toy would appeal to children of the selected age group, and to adults who may recreate or purchase this toy for a child.
Toy Demonstration	Demonstrate use of the toy, pointing out any unique aspects of design, safety, or adaptive uses for special needs children, if applicable.
Voice	Speak with appropriate force, pitch, and articulation.
Body Language	Use appropriate body language including gestures, posture, and mannerisms.
Grammar/Word Usage/ Pronunciation	Use proper grammar, word usage, and pronunciation.
Responses to Evaluators' Questions	Provide clear and concise answers to evaluators' questions regarding the project. Questions are asked after the presentation.

IDAHO EVENT
TOYS THAT TEACH
Point Summary Form

Name of Participant_____

Chapter Name_____ Category_____

DIRECTIONS:

1. Make sure all information at the top of this form is correct. If an individual does not show, please write "No Show" across the top and return with other forms.
2. At the conclusion of scoring, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rubrics and staple all items related to the participant together.
3. At the end of the competition, double check all scores, names, and team numbers to ensure accuracy.
4. Please check with the Idaho Event Lead Consultant if there are any questions regarding the evaluation process.

ROOM CONSULTANT CHECK			POINTS
Online Event Orientation Documentation 0 *or* 5 points	0 Official documentation not provided at presentation time or signed by adviser	5 Official documentation provided at presentation time and signed by adviser	
Punctuality 0 *or* 5 points	0 Participant did not arrive on time	5 Participant arrived on time	

EVALUATORS' SCORES

Evaluator 1 _____   Initials _____

Evaluator 2 _____   Initials _____

Evaluator 3 _____   Initials _____

Total Score _____   divided by number of evaluators

=**AVERAGE EVALUATOR SCORE**

_____   Rounded to the nearest hundredth (i.e. 79.99 not 80.00)

ROOM CONSULTANT TOTAL:
(10 points possible)

AVERAGE EVALUATOR SCORE:
(90 points possible)   __ __ . __ __

FINAL SCORE:
(Average Evaluator Score plus Room Consultant Total)   __ __ . __ __

| **RATING ACHIEVED** (circle one) | **Gold:** 90-100 | **Silver:** 70-89.99 | **Bronze:** 50-69.99 | **Cert. of Completion:** 1-49.99 |

VERIFICATION OF FINAL SCORE AND RATING (please initial)

Evaluator 1 _____   Evaluator 2 _____   Evaluator 3 _____   Room Consultant _____   Event Lead Consultant _____

IDAHO EVENT
TOYS THAT TEACH
Rubric

Name of Participant_____

Chapter Name_____ Category_____

TOY DESIGN					POINTS
Toy Design Worksheet 0–15 points	**0–1–2–3** Did not provide or not completed	**4-5–6–7** Minimal information, many grammar or spelling errors	**8–9–10-11** Completed with all required information, lacking detail, minor grammar or spelling errors	**12-13-14-15** Complete with all required information, details given, correct grammar and spelling	
Age Appropriateness /Play Category 0-15 points	**0-1-2-3** Not age appropriate or does not address play category	**4-5-6-7** Limited age appropriateness or application to play category	**8-9-10-11** Generally appropriate and addresses the selected play category	**12-13-14-15** Toy is age appropriate and correctly addresses the selected play category	
Design and Construction 0-10 points	**0-1-2** Little creativity shown, does not stimulate play, is not appealing and is poorly made	**3-4-5** Inconsistent in efforts of creativity, play, appeal, and construction	**6-7-8** Generally creative, stimulates play, appealing, well-made	**9-10** Used a variety of material's is creative, stimulates play, visually appealing, and well-made/durable	
Knowledge of Child Development 0-10 points	**0** None shared or information shared was incorrect	**3-4-5** Minimal knowledge shared during presentation	**6-7-8** Knowledge of child development is evident and shared at times in the presentation	**9-10** Knowledge of child development is evident and incorporated throughout the presentation	
Safety, Sanitation, Storage 0-10 points	**0-1-2** Toy does not meet safety, sanitation, or storage needs for selected age group	**3-4-5** Toy need multiple changes to meet safety standards, be easy to clean/sanitize, and store	**6-7-8** With minor changes, toy would pose no known safety hazard, be easy to clean/sanitize, and store	**9-10** Toy poses no known safety hazards, is easy to clean/sanitize, and store	
Appeal of Toy to Children or Adults 0-5 points	**0** Toy is not appealing	**1-2** Toy is minimally appealing	**3-4** Toy is generally appealing	**5** Toy has high appeal	
Toy Demonstration 0-5 points	**0** Did not demonstrate toy	**1-2** Demonstrated toy but did not point out unique features	**3-4** Toy use, safety, and unique aspects demonstrated	**5** Toy use, safety, unique aspects, and adaptive uses demonstrated	
ORAL PRESENTATION					
Voice 0-5 points	**0** Monotone Voice	**1-2** Voice quality is adequate	**3-4** Voice quality is good, though could improve	**5** Voice quality is outstanding and pleasing to listen to	
Body Language 0-5 points	**0** Body language shows nervousness and unease	**1-2** Body language shows minimal amount of nervousness	**3-4** Body language portrays participant at ease	**5** Body language enhances the presentation	

Grammar/Word Usage Pronunciation 0-5 points	**0** Extensive (more than 5) grammatical and pronunciation errors	**1-2** Some (3-5) grammatical and pronunciation errors	**3-4** Few (1-2) grammatical and pronunciation errors	**5** Presentation has no grammatical or pronunciation errors	
Response to Evaluators' Questions 0-5 points	**0** Did not answer evaluator's questions	**1-2** Responses to questions did not indicate adequate understanding of skills needed	**3-4** Responses to questions were appropriate and reflect good understanding of skills needed	**5** Responses to questions were appropriate and reflect excellent understanding of skills needed	

Evaluators Comments:

TOTAL

(90 points possible)

VERIFICATION OF SCORE (please initial)

Evaluator _____

Room Consultant _____

IDAHO EVENT
TOYS THAT TEACH
Toy Design Worksheet

Name of Participant_____

Chapter Name_____ Category_____

Bring two copies of completed worksheet to give to the evaluators prior to your oral presentation.

NAME OF TOY	CHILD AGE GROUP	CATEGORY OF PLAY

DEVELOPMENTAL AND EDUCATIONAL NEEDS: How does this toy meet the developmental and intellectual needs of the selected age group?

APPEAL: Describe how this toy will appeal to children of selected ages group, and to adults who may recreate or purchase this toy for a child.

SUPPLIES: List the common, everyday items used to create the toy.

SAFETY: What safety concerns did you address in design and construction?	SUGGESTED STORAGE AND CARE: