

# Idaho FCCLA Board of Directors Meeting

October 18, 2018

- Call to Order:4:01
- Roll Call:

District 1 Rep	Teira Youngdell, Secretary	P	Jr High Rep	Natasha Campbell	P
District 2 Rep	Mindy Pals	P	Alternative Rep	Jamie Mileski	P
District 3 Rep	Allison Hinshaw	P	Alumni Rep	Nancy Lancaster	P
District 4 Rep	Dorene Allred, Chair-Elect	P	Industry Rep	Joshua Vincent, Past Chair	A
District 5 Rep	Tammy Luker	P	IATFACS Rep	Kaylene Stocking	A
District 6 Rep	Jessica Wahlen, Chair	P	IDAFACS Rep	Joey Peutz	A
FCS Ed BYU-I	Lori Chavez	P	FCS Ed ISU	Brenda Jacobsen	P
FCS Ed U of I	Dr. Sonya Meyer	A	CTSO Manager	Lisa Costa	P
State Advisor	Theresa Golis	P	President Adviser	Toni Elorrieta	P
State President	Nikoli Carlquist	P			

- Approval of Minutes from REACH Board Meeting
  - Theresa made a motion to table meeting minutes until there are copies made of the meeting minutes. Motion was seconded by Tammy.
  - Motion was approved.
- Good of the order (This is a time to make any announcements without formal motion)
- Committee Reports
  - Idaho Events: Jessica Wahlen
    - Working to make the rubrics look like STAR Events. Once finished, asking for them to be reviewed. Nancy, Toni and Theresa's daughter volunteered to help.
    - Toni E.: Previously it was said that there would be new Idaho Events piloted, when will we be able to confirm this?
    - Lisa C.: We have received one and waiting on Caralee for the second.
    - Mindy P.: Clarified the collegiate committee's desire for more collegiate participation through modified cupcake decorating where items are provided because funds are tight.
    - Jessica W.: Discussion of going forward with Idaho STAR Events given and then modifying them for collegiate level
      - Teach & Train
      - 4 Things (cooking utensils and ingredients)
      - Cupcake Decorating
      - Fashion Design (newspaper and duct tape)
    - Mindy P: Could we make all Idaho Events collegiate?
    - Lisa C: Disclaimer that if there is not enough collegiate participation in an event, we can't run the event.
    - Theresa G: Moves that completion of ideas for Idaho Events be put into a document and sent out to the board for review. Once reviewed a phone call with Jessica W. Toni E., Nancy, and Theresa at the end of November and a District Board meeting call will be the first week in December after a survey for time is sent out.
    - Toni seconds.
      - Jessica W: Call for discussion

- The Idaho Events will be done by November 26 giving committee members a week to look over them.
  - Motion called to a vote: Motion passes.
- Bylaws Committee: Toni Elorrieta
  - Toni E: Bylaws were combined with Policies and Procedures. The items were fuzzy and confusing. When creating these bylaws, national bylaws, Missouri, Texas, Georgia and Washington bylaws were looked at. Also research about how bylaws should be written was done.
  - The Bylaw committee went over the entire document line by line
    - Bylaws are now 12 pages, Nationals Bylaws are 7 pages but written in a column format that isn't realistic for what we needed.
  - Theresa G and Toni E had discussed the importance of detailed state bylaws.
  - Toni E: Take the bylaws read through it, and come tomorrow with suggestions
    - The committee recommends adoption of the new bylaws and feels it needs to be presented at SLC and must be voted by delegates. We must send it out 30 days in advance to give time to go over it.
    - We would like Mary Schmidt to go through with a parliamentary eye.
    - Language used in the bylaw revision was intentional. Shall and may were specifically chosen as a strong language.
    - There is clarification needed in the audit section by Theresa
    - Liquidation of Assets were copied and pasted directly from the National bylaws
    - State organization may have up to 9 officers
      - Addresses the election process and if there is a national officer candidate
    - New bylaws have the basic information and then references policy and procedures for more detailed information
    - Roles of Board of Director
      - VP Finance to be on the Board of Directors. Student would work with Lisa C. on the budget and then report to the board. They would not be signing anything but would serve as the Treasurer of the Board
      - Lisa C: She would take this back and review to see if this was a possibility.
    - Terms of Office were added for Alternative, Alumni and Junior High members.
    - Discussion of the difference between IDAFCS and IATFCS. We need to address the representatives on the board.
    - Theresa G: Clarified that IDAFCS represents all FCS careers and IATFCS represents the educators.
    - Jessica W: Do we need these on the board?
    - Mindy P: Clarified the difference and stated that it is in their rules and responsibilities to be on the FCCLA Board of Directors.
    - Definitions for Theresa and Lisa's positions in the bylaws.
      - The committee felt it necessary to include these because as a Board of Directors we can state that these positions are vital to our organizations and are in our bylaws making it more difficult to dissolve either of the positions.
      - Theresa G: Concern that the names of the positions may change over time and if we want to include them in the bylaws
      - Toni E: Clarified that it is in the editorial changes section.
  - Nancy: Moves to review bylaws tomorrow. Mindy seconds.
  - Discussion: Theresa and Lisa need 7 days to go over the bylaws and to go to their parliamentary to ensure we don't set ourselves up. We need to put it before membership this year. We will edit tomorrow.

- Theresa moves to amend motion on the floor to review bylaws as presented to October 19. Board will review to vote on bylaws at the phone conference.
  - Lisa seconds the amendment
  - No discussion
  - No opposed
  - Amendment approved
- Alumni Committee: Nancy Lancaster
  - Nancy: Help Idaho Events pull alumni back to SLC. Discussed how to contact alumni and potential of former FCCLA members to help judge or with any other business.
  - Mindy: Is there an ability to pull data from National Database for this?
- Old Business
  - Nominate a board member for a three-year term to take on the treasurer responsibility
  - CTSO Board Training
    - \$1500 allotment in budget for members attending CTSO Board Training
    - Doreen, Jessica, Nancy and Mindy P need travel reimbursement
    - Lori would love to go but needs funding
    - Allison doesn't need reimbursement.
    - Board Chair and Elect will benefit in how to work with the board and how to work with the students. The training will also cover liability and insurance.
    - Reimbursement forms are available and handed out
      - Air/gas/hotel costs need receipts and used through FCCLA per diem. Deadline is 10 days from travel.
  - Theresa asked money to be set aside to recognize advisers, retirements, death or loss. \$500 or less.
    - There has been a total of 7 teachers lost and no money to help
    - We are intended to be a core network and contact for the families and feels it should come from our association
    - Theresa G. moves that we use discretionary funds for bereavement of \$500.00
    - Nickoli seconds.
    - Mindy P. moves to amend the motion to create a rollover account to reimburse the \$500.00 annually.
    - Nancy seconds.
    - Motion approved.
- New Business
  - Mindy Pals: Red Jacket Review
  - Discussion: Mindy P: How is everyone doing in regards to red jackets?
  - Jessica W: Is there a way to follow nationals where National Cluster polos and at National Leadership Conference red jackets
  - Theresa: Nationals is more formal and has competition and Cluster is less formal.
  - There is a fear of chapters not coming to SLC.
  - DECA, FFA, HOSA, BPA: Do they all have mandatory jackets?
  - Lori: Students feel and act different in their jackets. There is also the option to purchase jackets with Perkin's funds. It is easier than you think.
  - Jessica W: Are we ready for this in 1 year?
  - Nancy: What is the direction here?
    - National Conference 2018 every member needed to have a Red Jacket uniform.
  - Theresa: Explained the Red Jacket Fund
  - Lisa C: Suggested to create a SMART Goal so that we have specific times and numbers.
  - Nancy moves to adjust 2020 deadline to strongly encourage Red Jacket to 2023 SLC and required by 2024.
  - Second by Tammy.
  - Discussion: Theresa: SLC could have a dress for success ribbon or red jacket ribbon

- Nancy: Continue to encourage and push that. Concern is to continue growing chapters and continue to apply for funds, set firm deadline. 2-3 years turnaround time is a lot.
- Theresa: 125 jackets so far, nearly 10 years out from original conception.
- Toni: Waiting 4 years is too long.
- Theresa: 2021 turning our frown upside down. Think of everyone who could help support our Red Jacket fund. Was \$125/jacket and now is only \$67/jacket.
- Lori: Modeling will help encourage your students.
- Theresa: Yes, you can use Perkin's Funds as classroom supplies. Student Leadership is embedded in everything.
- Mindy: It would be beneficial if this information came to our Superintendents through Theresa.
- Tori moves to amend the motion on the table to Red Jackets at State Leadership Conference mandatory by 2021.
- Second by Tammy
- Mindy P and Natasha: Opposed Nancy: Abstained
- Motion passed.
- Nancy moves to recess until 11am tomorrow.
- Second by Nicoli
- Motion passed.
- Meeting adjourned at 5:28pm.

Continued on Friday, 10/19

- Jessica Wahlen: Advisors in District 6 have asked for clarification on *Article VI STAR Events* concerning students competing in the same event on the junior and senior level.
- Toni Elorrieta: Board Meeting Funding
- Lori: Collegiate Adviser
- Nickoli Carlquist: Committee Reports

- Adjournment

Friday, 10/19

- Call to Order: 10:17
- Roll Call:

District 1 Rep	Teira Youngdell, Secretary	P	Jr High Rep	Natasha Campbell	P
District 2 Rep	Mindy Pals	P	Alternative Rep	Jaime Mileski	P
District 3 Rep	Allison Hinshaw	P	Alumni Rep	Nancy Lancaster	P
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State Advisor	Theresa Golis	P	President Adviser	Toni Elorrieta	A
State President	Nikoli Carlquist	P			

Mindy moves that we approve the meeting from REACH summer conference July 2018

Natasha Seidman

Discussion

Motion Approve

- Motion for Bylaws that were tabled:
- Nancy recommends going page by page
  - Mindy Seidman
  - Motion Approved
- Bylaws
  - page 2:
  - Mindy: Page 3 Theresa has 7 days to review the audit section and will have it to Toni within this time frame
  - Mindy: Page 4: Sunset with the middle school?
    - Theresa: Liability issue with the older students and the middle school
    - Mindy: Has it been completely removed or are we still sunset so we can bring it back?
    - Theresa: We kept the junior high position on the board so there wasn't a need for there to be a jr. high student in position.
    - Nancy: Representative for the collegiate do we need to add them here?
    - Theresa: we added a section for a possible National candidate for that reason, could we add that too?
    - Theresa: We aligned our bylaws with nationals and ensure that we have a collegiate
    - Brenda: Staying with the collegiate bylaws doesn't take away from what is already applied
    - Nancy: Recommends that we have a section 3 with a Collegiate Ambassador
      - Readjust the other sections
    - Mindy: If something is noted in our bylaws it is easier to receive funding for these positions. Is this the reasoning behind this?
      - This would mean we build in the budget for gas, lodging, etc. So I am in favor.
    - Jessica:
    - Brenda: Definitely needs to NOT be the officer title so they are not given the roles and responsibilities. Blend these titles with the group of 3 leaders from . Collegiate Ambassador Representative.
    - Jessica W.: A collegiate ambassador rep representation from Idaho college
  - Page 5: Lori: 2 section 7's.
  - Page 6:
    - Mindy: Terms of office, it feels more procedural C. Rotation seems to be a procedure thing and not a bylaw.
    - Theresa: It is in the policy part anyway. Someone will need to go in every year to remove/change
    - Theresa: When possible
  - Page 7:
    - Mindy: Representatives for industry IADFCS had indeterminate term. IADFCS and University needs to be separated.
      - You can't give them no light at the end of the tunnel.
    - Lisa: Give them an proposed time frame
    - Mindy: Need to move the university should be moved to its own with the indeterminate term and then create a term for the IADFCS/IDAFCS.
      - Using the same wording as the similar to the first paragraph when it talks about the elected and points. Whenever possible, new reps should be elected or appointees. in the event that a replacement is not willing or able to fill the position, current rep
  - Page 8:
  - Page 9:

- Mindy: Clarification tha Lisa and Theresa will be clarifying their roles
  - JESSICA: on PAGE 10 the advisor does not necessarily means you are the board
- Page 10:
  - Mindy: Question of the Compensation that we'll speak about later on
  - Lisa: Per Diem amounts are housed where? They are found in the policies
- Page 11:
  - Jessica: Varified photo releases, this could be done on their fall conferences
  - Mindy: You could do this on your membership form
- Jessica: Any more
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- make a motion that we approve the edited by laws and table it until the next meeting in December.
- Tammy Seconds
- Motion passes
- Jessica Wahlen: Advisors in District 6 have asked for clarification on *Article VI STAR Events* concerning students competing in the same event on the junior and senior level.
  - Policy states cannot compete in the same event in following years.
  - No clarification on how to track exactly what the student
  - Lori: Disagree with this speaking of athletes
  - Brenda: It has never mattered and should because the association level has changed and it should start over.
  - Minday: Always knew it as not doing the same topic. Shocked because they couldn't do a new illustrated talk the next year, it should say topic not contest
  - Jessica W: Not wanting them to do it within the following year. You did this for 3 years you couldn't do this every year even with different topics.
  - Lisa: No database for whose competing from year to year. Some orgs have a integrity clause
  - Brenda: BPA if they took first place in nationals then they ask you not do it again. It is on honor and there is no way to track it.
  - Lisa: Fashion construction with new garment and not the same dress. It is happening at a national level.
  - No recycling projects with a different topic with the same
  - Nancy: Options for change years to year. Change it to categories Jr/Sr/Occ. The umbrella of star events has more than one fashion or child competition. IF they win as a junior in illustrated talk, try to find a different comp to improve yourself and broaden your horizon. You can shoose the same type of project.
  - Jessica W. Reread the policy for clarification
  - Brenda: Eliminate that first sentence and go back to the integrity clause. Your hook isn't lost.
  - Nancy: Awesom chair and if you have that trying to give the opportunity to more students. if the chair needs to change then it gives others the opportunity.
  - Jessica W.: In sports that doesn't happen. A good QB doesn't get benched for being too good.
  - Mindy: No micromangaging feelings
  - Jessica
  - Nancy moves that we strike the paragrsph we have been discussing and have it read that new projects are to be used every year regardless of the event to allow students more growth and potential.
  - Second Teira
  - Lisa would liek to amend the motion
  - Amend the motion to read the year to be identified as July1 to June 30 as determined by National Bylaw
  - Nancy seconds
  - Discussion opened:

- Amend Passes
- Vote on the motion on the floor
  - Motion passes

#### Idaho Events conversation:

- Lisa: Gives more room for
  - Nancy moves that students may participate in one Idaho and one STAR event.
  - Tammy second
  - Motion Passed
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- Toni Elorrieta: Board Meeting Funding
  - Jessica W:
  - Brenda: Reimbursed the board or you do not reimburse the board
  - Lisa: It has always been if you have the added cost then please use it but if not we have reimbursed. It is not a bylaw or policy.
  - Tammy: Everything is here in Boise and it is hard for those that are so far away.
  - Jessica: We feel that it is taking away from our cooking labs and our students.
  - Lisa: We would love to have everyone paid for but in order to do so we need to have sponsors.
  - Lori: Difficult to get here and pay for the hotel costs
  - Minday: When FCCLA was paying for everything we made sure that everyone was traveling together, staying together, and we made every penny count. It meant we weren't using student \$.
  - Brenda: It deters some from not being on the board because there isn't a clear way of being reimbursement.
  - Mindy: Superintendent specifically stated that a lot of admin wouldn't approve that budget for half of your budget ot go to travel.
  - Lisa: we do not have a specific section for board reimbursement. Last year bumped it with REACH and JSL expense for 1800 for lodging 200 travel, meals were 700. Expenses besides Officers. LaQuinta.
    - No expenses budgeted
    - If we do it we need to figure out where to take it from.
  - Mindy: Why didn't we budget for 2017
  - Lisa: We combined these meetings.
  - Mindy: This OOctober meeting can not happen.
  - JESSICA: We could have condensed the meeting to 4:00 on Thursday and Later on Friday.
  - Lori: Moving the locations of meetings
  - Lisa: Traveling with the STATE officers funds would be difficult. Open to moving Board meeting.
  - Mindy: Possibilities are out for being more creative with schedule and trainings. Especially if the CTSO training.
  - Brenda: Be creative with scheduling.
  - Condensing the schedule would be the best option.
  - Nickoli: Feelings vs. funds.
  - Lisa: Board line in the budget. Divide it up.
  - Nancy: How do other CTSO budget for their board expenses.
    - Brenda: They do not meet like this. Do meetings on top of everything else. Piggy backed on everything else. They have \$600 for meals.
  - Mindy: Requests for committee reports.
- Nickoli Carlquist: Committee Reports
  - Change advisor fees to 16-20
  - 50 to 65
  - Nancy move to discuss changing fines

- Second Lisa
- Discussion: 16 to 20
  - Jessica: where is the money going? Exactly. You are using our funds for students.
  - Lisa: Student led organization, we do not use student funds to support all sorts of things. Heres our student funds, heres are adult funds. Ex. Council, Basic, etc. Line item in the budget \$4 specifically for
  - Mindy: 9 to nationals /7 to Idaho. Advisor dues. You are already roughly getting 700.00. Then you want 400 more. 1100 that we could use for transportation/lodging/etc. Regardless of approving the extra 4.00. So we could actually put it towards the Board.
  - Lisa: We could separate Student membership and Teacher membership and hopefully Alumni membership
  - Is it okay to raise the dues to 4? Once approved by board then to the members
  - Tammy: Clarified that if you do not put a name down then we do not get the money. So GIVE away memberships!
- Brenda moves advisor dues be raised by \$4 per year
- Mindy seconds
- Motion Approves
- Brenda moves Advisor membership and student membership dues be kept separte and that advisors portion must benefit advisors
- Tammy seconds
- Discussion:
  - Mindy: Specify for board travel
  - Lisa: Board members aren't necessarily advisors.
  - Brenda: How is it listed in when it comes to you.
  - Lisa: DLG tells who members are: Student/Adult/Advisor. Would like to clarify to adult
  - Lisa moves to amend the current motion to state advisor and alumni membership dues be kept separte from student dues
  - Mindy seconds.
  - Amended motion
  - Vote on the
  - Brenda moves that the advisor and the alumni membership dues directly benefit those groups.
  - Mindy seconds
    - Discussion:
      - Lisa: we do not want to be so specife that we can't use the adult members dues for the organization of the whole
      - Mindy: We can't rob peter to pay paul.
      - Nancy: That doesn't mean you couldn't use adult funds for SLC because that helps adults.
      - Point of Question
      - Voting on the motion
      - Motion passes
  - REcomm
  - Mindy moves that we increase the officers SLC fees from \$50 to \$65
  - Second Lori
  - Vote on the motion
- Create a roll over scholarship account for Capitol leadership Washington DC.
- Mindy moves to establish a roll over account for Capitol Leadership in Washington DC.
- Teira seconds
- Discussion:
  - Nancy: Do we want to specify for who. It was priority to send the Public Relations Office.
  - suggestions for fundraising are Tshirts,



- Brenda move to amend to add scholarship
- Second
- Amendment approved
- Discussion of amended motion
  - Brenda: when does the budget have to be in. September 1/August 30 what funds do we have left over from last year? 5300.00 left from 2017
  - Mindy: \$2000 to go to Capitol Leadership. Responsible adult to go with them. Built in \$5 per person at SLC. T-Shirt fundraiser to fund that \$.
  - Lisa: Most expensive SLC and does not want to raise the fund. We are true leadership conference, not just competition. We do a lot with the small amount we have. Selling TShirts to raise money for our outreach programs. If we wanted to start selling the t-shirt for this we would need to clarify. Could use the FCCLA Store funds for this.
  - Lori: CA Exemplary Chapter Award A ribbon wanted to donate \$10 to the fund.
  - Jessica W: Would we like it to be determined right now for the budget and how we will raise the funds?
- Vote on the motion.
- 1 nay.
- Motion passes
- Nickoli: Suggest that the creed be recited at the interview and not in the test.
  - The board approves.
- Nickoli: Advisor investment committee suggests starting a mentorship program for the adviser
  - Mindy point of clarification on this: Theresa came to CTEI to create a joint association group to develop a mentorship program that overarches all CTSO and teaching. It may be already addressed at a state level and where it needs to be.
  - Nickoli: Advisor workshops: Real World Skills into the classroom and Lesson Plan Swap
  - Lisa: Board Chair email Amy Lorenzo wanting to discuss a new advisor collaboration and training group. We can have CTEI say they heard it at the same time. We could bring it back to the board.
  - Jaime: Would like someone to go to in order to figure out our organization, the mentorship would be how to set it up, what are the opportunities, how small or large can I make it
- Nickoli: District Officer elections at
  - Move to holding district officer elections at SLC District Meetings.
  - Dorene Seconds
  - Discussion
    - State officers meet the district officers @ SLC.
    - There would be a problem for this year and this year only.
    - Lisa: Discussing this for 2 years and we wanted to slowly turn the ship. Setting dates sooner, easy to clarify rules and responsibilities of advisors
    - Jessica W: It is going to take some time
    - Nancy: attendees at SLC do they need to compete in an event. No there is an opportunity to go to leadership workshops.
  - JESSICA: Add District Officer Candidate Check box on the DLG.
  - Vote:
  - Motion Passes
- Nickoli: Collegiate Representative Ambassador
  - Need to pass the bylaw in order to further discuss who's going to advise them, what this looks like
  - Lisa moves to create a collegiate committee that will write the policy and procedure in the handbook for incorporating them into the Executive Council
  - Tammy seconds
  - Discussion:
    - Lisa: Create the committee, discuss this, then accept them at Board level and then put it to a vote to their collegiate board and at SLC

- Mindy moves to amend the current motion on the floor to State Officer Executive Council
- Voted
- Motion approved
- Vote on the amended motion
  - Motion approved
  - Brenda recommends a state officer be on the committee. Could we use the collegiate committee. Lori, Mindy, Nancy, Brenda, Natasha, Charlotte, & Nikoli
  - Nancy moves that the committee consists of lori mindy nancy brenda, natasha and charolette
  - Mindy Seconds
    - Discussion: Who should be the chair?
  - Vote on the motion Approved
  - Nancy will be chair.
- Budget:
  - Lisa: Take the budget, look over it all, and see if they had anything they wanted to change.
    - Amended REACH and then sent it to everyone again.
  - Mindy moves that we accept the 2018/19 budget as proosed by lisa costa
  - Doreen seconds
  - Discussion:
    - Do we need to discuss the adult membership dues, scholarship fund
    - we can still approve budget with amendments with changes as written in teh minutes
  - Lida amends the motion to include accept the budget with adding seperate advisor, alumni, budget lines and the scholarship fund.
  - Nancy seconds
  - Discussion:
    - Lisa: No money is allotted to the scholarship, all numbers will stay the same but just the words will
  - Motion approved
  - Vote on the amended motion
  - Amended motion approved
- Adjournment
- Lori moves to adjourn the meeting
  - Nickoli seconds